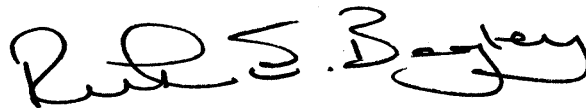


Date of issue: 12<sup>th</sup> January 2016

<b>MEETING:</b>	<b>LICENSING SUB-COMMITTEE</b> (Councillors Malik (Chair), Davis and Wright)
<b>DATE AND TIME:</b>	WEDNESDAY, 20TH JANUARY, 2016 AT 10.00 AM
<b>VENUE:</b>	VENUS SUITE 2, ST MARTINS PLACE, 51 BATH ROAD, SLOUGH, BERKSHIRE, SL1 3UF
<b>DEMOCRATIC SERVICES OFFICER:</b> (for all enquiries)	TERESA CLARK 01753 875018

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



**RUTH BAGLEY**  
Chief Executive

AGENDA

PART I

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
1.	Apologies for absence. Declarations of Interest		

*All Members who believe they have a Disclosable Pecuniary or other Pecuniary or non pecuniary Interest in any matter to be considered at the meeting must declare that interest and, having regard to the circumstances described in Section 3 paragraphs 3.25 – 3.27 of the*

**AGENDA**  
**ITEM**

**REPORT TITLE**

**PAGE**

**WARD**

*Councillors' Code of Conduct, leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with Paragraph 3.28 of the Code.*

*The Chair will ask Members to confirm that they do not have a declarable interest.*

*All Members making a declaration will be required to complete a Declaration of Interests at Meetings form detailing the nature of their interest.*

- |    |   |       |  |
|----|---|-------|--|
| 2. | Guidance on Predetermination/ Predisposition - To Note  | 1 - 2 |  |
| 3. | Minutes of the Last Meeting held on 25th November, 2015 | 3 - 4 |  |

**LICENSING ACT 2003 ISSUES**

*This 'Licensing Act 2003' Sub-Committee is convening under the Licensing Act 2003 to hear and decide matters arising under that Act and under the Gambling Act 2005. Such matters may include the sale by retail of alcohol; the supply of alcohol by or on behalf of a club to, or to the order of, a member of the club; the provision of regulated entertainment; and the provision of late night refreshment.*

- |    |  |        |       |
|----|--|--------|-------|
| 4. | Premises Licence Review- Skyways Hotel, 19-21 London Rd, Slough, Berkshire SL3 7RL | 5 - 86 | Upton |
|----|--|--------|-------|

**GENERAL LICENSING ISSUES**

*This 'General' Licensing Sub-Committee is convening to hear and decide licensing matters other than those arising under the Licensing Act 2003 and Gambling Act 2005. This includes (amongst others) applications for hackney carriage/private hire drivers' licences, hackney carriage/private hire vehicle licences and street trading consents.*

- |    |                                   |  |  |
|----|-----------------------------------|--|--|
| 5. | Exclusion of the Press and Public |  |  |
|----|-----------------------------------|--|--|

It is recommended that the press and public be excluded from the remainder of the meeting as the items to be considered contain exempt information relating to individuals as defined in Paragraphs 1 and 2 of Part I of Schedule 12A to the Local Government Act 1972.

**PART II**

- |    |   |          |  |
|----|---|----------|--|
| 6. | Private Hire Driver and Operator Conduct Hearing- (Reference 04-15) | 87 - 118 |  |
|----|---|----------|--|



Press and Public

You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. Please contact the Democratic Services Officer shown above for further details.

The Council allows the filming, recording and photographing at its meetings that are open to the public. Anyone proposing to film, record or take photographs of a meeting is requested to advise the Democratic Services Officer before the start of the meeting. Filming or recording must be overt and persons filming should not move around the meeting room whilst filming nor should they obstruct proceedings or the public from viewing the meeting. The use of flash photography, additional lighting or any non hand held devices, including tripods, will not be allowed unless this has been discussed with the Democratic Services Officer.

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## PREDETERMINATION/PREDISPOSITION - GUIDANCE

The Council often has to make controversial decisions that affect people adversely and this can place individual members in a difficult position. They are expected to represent the interests of their constituents and political party and have strong views but it is also a well established legal principle that members who make these decisions must not be biased nor must they have pre-determined the outcome of the decision. This is especially so in “quasi judicial” decisions in planning and licensing committees. This Note seeks to provide guidance on what is legally permissible and when members may participate in decisions. It should be read alongside the Code of Conduct.

### Predisposition

Predisposition is lawful. Members may have strong views on a proposed decision, and may have expressed those views in public, and still participate in a decision. This will include political views and manifesto commitments. The key issue is that the member ensures that their predisposition does not prevent them from consideration of all the other factors that are relevant to a decision, such as committee reports, supporting documents and the views of objectors. In other words, the member retains an “open mind”.

Section 25 of the Localism Act 2011 confirms this position by providing that a decision will not be unlawful because of an allegation of bias or pre-determination “just because” a member has done anything that would indicate what view they may take in relation to a matter relevant to a decision. However, if a member has done something more than indicate a view on a decision, this may be unlawful bias or predetermination so it is important that advice is sought where this may be the case.

### Pre-determination / Bias

Pre-determination and bias are unlawful and can make a decision unlawful. Predetermination means having a “closed mind”. In other words, a member has made his/her mind up on a decision before considering or hearing all the relevant evidence. Bias can also arise from a member’s relationships or interests, as well as their state of mind. The Code of Conduct’s requirement to declare interests and withdraw from meetings prevents most obvious forms of bias, e.g. not deciding your own planning application. However, members may also consider that a “non-pecuniary interest” under the Code also gives rise to a risk of what is called apparent bias. The legal test is: “whether the fair-minded and informed observer, having considered the facts, would conclude that there was a real possibility that the Committee was biased”. A fair minded observer takes an objective and balanced view of the situation but Members who think that they have a relationship or interest that may raise a possibility of bias, should seek advice.

This is a complex area and this note should be read as general guidance only. Members who need advice on individual decisions, should contact the Monitoring Officer.

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**Licensing Sub-Committee – Meeting held on Wednesday, 25th November, 2015.**

**Present:-** Councillors Davis (Chair), Shah and Wright

**Officers Present:-** Teresa Clark, Senior Democratic Services Officer, Neil Fraser, Democratic Services Officer, Mick Sims, Licensing Manager, Alison Peters and David Graham, Legal Advisors.

**Apologies for Absence:-** None.

**PART 1**

**8. Declarations of Interest**

None.

**9. Guidance on Predetermination/ Predisposition - To Note**

Members confirmed that they had read and understood the guidance on predetermination and predisposition.

**10. Minutes of the Last Meeting held on 22nd October, 2015**

**Resolved -** That the minutes of the last meeting, held on 22<sup>nd</sup> October 2015, be approved as a correct record.

**11. Exclusion of the Press and Public**

**Resolved** – That the press and public be excluded from the remainder of the meeting as the items to be considered contained exempt information relating to individuals as defined in Paragraph 1 of Part I of Schedule 12A to the Local Government Act 1972 (as amended).

**12. Private Hire Driver and Operator Conduct Hearing- (Reference 01-15)**

The Following is a Part 1 summary of the case:

The Licensing Sub-Committee was asked to consider whether Applicant (Reference 01-15) was a fit and proper person to continue to hold a Private Hire Operator's licence and/or a Private Hire Driver's licence in Slough. The Appellant attended the hearing.

The Licensing Officer summarised the background to the case and discussed the relevant Policy and Legislative considerations. He advised Members that the Sub-Committee could only allow an Applicant to hold the aforementioned licences if it was satisfied that the applicant was a 'fit and proper' person to do so.

## Licensing Sub-Committee - 25.11.15

The Sub-Committee was advised that in November 2014, Slough Borough Council Licensing Officers were taking part in a planned joint enforcement exercise in conjunction with the Metropolitan Police's Cab Enforcement team at Heathrow Airport. The Applicant was observed exiting a vehicle, along with a passenger who was in the rear of the vehicle.

Following investigation, the Appellant was found to have used an unlicensed hire vehicle for transporting a member of the public who had paid £60 and booked the journey through a company on-line. When questioned about the incident the driver had stated that the passenger was a friend. The passenger advised the Police Officer that she did not know the driver. The driver then conceded that a Private Hire journey had been undertaken in the private hire vehicle as the usual licensed vehicle was currently 'off the road'.

The Appellant was subsequently convicted in April 2015 of 'using an unlicensed private hire vehicle' and of 'using a vehicle uninsured for Hire and Reward' in November 2014, contrary to section 46 (1)e (i) of the Local Government (Miscellaneous Provisions) Act 1976. The Appellant pleaded guilty to the charges.

The Sub-Committee was advised that, when submitting an application to renew the Private Hire Operator's licence in March 2015, the Appellant had failed to declare details of the outstanding summons or charges pending. In addition, when submitting an application to renew the Private Hire Driver and Vehicle licences in May 2015, the Appellant had failed to declare the conviction for using an unlicensed Private Hire vehicle in April 2015.

The Licensing Officer submitted that, in light of the above convictions and the Appellant's failure to notify the Licensing Office of these convictions, the Appellant was not deemed a fit and proper person to hold a Private Hire Operator's Licence or a Private Hire Driver's Licence in Slough, and it was recommended that both licences be revoked.

The Appellant presented evidence to the Sub-Committee in mitigation.

The Sub-Committee adjourned to reach its decision and carefully considered the evidence. Members were concerned about what the offences showed about the Appellant's honesty, the ability to take responsibility as a driver, and about whether passengers would be safe in the driver's vehicle. The Sub-Committee decided that the Appellant was not a fit and proper person to continue to hold a Private Hire Operator's Licence or a Private Hire Driver's licence in Slough, and decided that the licences be revoked.

**Resolved** - That the Private Hire Operator Licence (ref 01-15), and Private Hire Driver's licence (ref 01-15), be revoked).

Chair

(Note: The Meeting opened at 10.15 am and closed at 1.25 pm)



20<sup>th</sup> January 2016  
Licensing Sub Committee

<b>Contains Confidential Exempt Information</b>	No
<b>Report Title</b>	Premises Licence Review hearing
<b>Premises Details</b>	SKYWAYS HOTEL 19-21 London Road Langley Slough SL3 7RL  Premises Licence Number <b>PL4582</b>
<b>Author(s)</b>	Mick Sims Licensing Manager Enforcement and Regulatory Services
<b>Purpose of Report</b>	Regulatory / Review Hearing for Premises Licence

**1. SUMMARY**

- 1.1 On 20th November 2015, Debie Pearmain - Thames Valley Police Licensing Officer applied for a Review of the Premises Licence for the Skyways Hotel, 19-21 London Road, Langley Slough, SL3 7RL under Section 51 of the Licensing Act 2003.
- 1.2 A copy of section 51 of the Licensing Act 2003 is attached at **Appendix E**

**2. RECOMMENDATIONS**

- 2.1 The Sub Committee are asked to determine the Application.
- 2.2 Where the Sub Committee considers action is appropriate the options available are:
  - 2.2.1 Temporarily or permanently modify the conditions of the premises licence (which includes adding new conditions or any alteration or omission of an existing condition), for example, by reducing the hours of opening or by requiring door supervisors at particular times;
  - 2.2.2 exclude a licensable activity from the scope of the licence, for example, to exclude the performance of live music or playing of recorded music (where it is not within the incidental live and recorded music exemption);
  - 2.2.3 remove the designated premises supervisor, for example, because they consider that the problems are the result of poor management;
  - 2.2.4 suspend the licence for a period not exceeding three months;
  - 2.2.5 revoke the licence;

- 2.2.6 issue an informal warning; and
- 2.2.7 do nothing.

### **3. PRINCIPLES FOR MAKING DECISIONS**

#### **Context**

- 3.1 As quasi-judicial body the Committee is required to consider this matter on its merits and must act reasonably and rationally. The Committee can only take into account relevant factors and must ignore irrelevant factors. The decision must be based on evidence, that is to say material, which tends logically to show the existence or non-existence of the relevant facts, or the likelihood or the unlikelihood of some future event, the occurrence of which would be relevant. The Committee must give fair consideration to the contentions of all persons entitled to make representation to it.
- 3.2 The Committee can only consider matters within the report along with relevant representations made at the hearing.
- 3.3 Members should note that the Committee is meeting on this occasion solely to perform the role of licensing authority. As such, Members should disregard the Council's broader policy objectives and role as statutory authority in other contexts. Members must direct themselves to making a determination solely based upon the licensing law, guidance and the Council's related policies and guidance.
- 3.4 Members will be aware of the Council's Code of Conduct which requires them to declare interests. The Code applies to members when considering licensing issues. In addition as a quasi-judicial body, members are required to avoid both actual bias and the appearance of bias.

#### **Human Rights & Equality Act Duties**

- 3.5 In determining the case, the Committee should be aware of and take into account any implications that may arise from the Human Rights Act 1998 and S149 Equality Act 2010. The Act 1998 makes it unlawful for a public authority to act in a manner which is incompatible with the European Convention on Human Rights.
- 3.6 When determining the case and considering imposition of conditions the Committee must be satisfied that any decision which interferes with the rights of the applicant or of others only does so insofar as it is necessary to protect the rights of others and that no alternative decisions would be appropriate.
- 3.7 The Committee is specifically referred to the following Convention rights:
  - 3.7.1 Article 6 (the right to a fair trial),
  - 3.7.2 Article 8 (the right to respect for private and family life)
  - 3.7.3 Article 1 of the First Protocol (the protection of property)

### **4. RELEVANT POLICY AND LEGISLATION CONSIDERATIONS**

- 4.1 The procedure to be followed for the Review hearing is attached at **Appendix D**.
- 4.2 The amended guidance issued under section 182 of the Licensing Act 2003 was published in March 2015, paragraph 11 and the salient points that the Committee must have regard to for Review Applications are detailed below:

*“11.1 The proceedings set out in the 2003 Act for reviewing premises licences and club premises certificates represent a key protection for the community where problems associated with the licensing objectives occur after the grant or variation of a premises licence or club premises certificate.*

*11.2 At any stage, following the grant of a premises licence or club premises certificate, a responsible authority, or any other person, may ask the licensing authority to review the licence or certificate because of a matter arising at the premises in connection with any of the four licensing objectives.*

*11.10 Where authorised persons and responsible authorities have concerns about problems identified at premises, it is good practice for them to give licence holders early warning of their concerns and the need for improvement, and where possible they should advise the licence or certificate holder of the steps they need to take to address those concerns. A failure by the holder to respond to such warnings is expected to lead to a decision to apply for a review. Co-operation at a local level in promoting the licensing objectives should be encouraged and reviews should not be used to undermine this co-operation.”*

#### ***Powers of a licensing authority on the determination of a review***

*11.16 The 2003 Act provides a range of powers for the licensing authority which it may exercise on determining a review where it considers them appropriate for the promotion of the licensing objectives.*

*11.17 The licensing authority may decide that the review does not require it to take any further steps appropriate to promote the licensing objectives. In addition, there is nothing to prevent a licensing authority issuing an informal warning to the licence holder and/or to recommend improvement within a particular period of time. It is expected that licensing authorities will regard such informal warnings as an important mechanism for ensuring that the licensing objectives are effectively promoted and that warnings should be issued in writing to the licence holder.*

*11.18 However, where responsible authorities such as the police or environmental health officers have already issued warnings requiring improvement – either orally or in writing – that have failed as part of their own stepped approach to address concerns, licensing authorities should not merely repeat that approach and should take this into account when considering what further action is appropriate.*

*11.20 In deciding which of these powers to invoke, it is expected that licensing authorities should so far as possible seek to establish the cause or causes of the concerns that the representations identify. The remedial action taken should generally be directed at these causes and should always be no more than an appropriate and proportionate response to address the causes of concern that instigated the review.*

*11.21 For example, licensing authorities should be alive to the possibility that the removal and replacement of the designated premises supervisor may be sufficient to remedy a problem where the cause of the identified problem directly relates to poor management decisions made by that individual.*

**11.22** *Equally, it may emerge that poor management is a direct reflection of poor company practice or policy and the mere removal of the designated premises supervisor may be an inadequate response to the problems presented. Indeed, where subsequent review hearings are generated by representations, it should be rare merely to remove a succession of designated premises supervisors as this would be a clear indication of deeper problems that impact upon the licensing objectives.*

**11.23** *Licensing authorities should also note that modifications of conditions and exclusions of licensable activities may be imposed either permanently or for a temporary period of up to three months. Temporary changes or suspension of the licence for up to three months could impact on the business holding the licence financially and would only be expected to be pursued as an appropriate means of promoting the licensing objectives. So, for instance, a licence could be suspended for a weekend as a means of deterring the holder from allowing the problems that gave rise to the review to happen again. However, it will always be important that any detrimental financial impact that may result from a licensing authority's decision is appropriate and proportionate to the promotion of the licensing objectives. But where premises are found to be trading irresponsibly, the licensing authority should not hesitate, where appropriate to do so, to take tough action to tackle the problems at the premises and, where other measures are deemed insufficient, to revoke the licence."*

- 4.3 The committee should also consider and make use of the 'Yellow and Red Card' system as directed and recommended by The Department of Culture, Media and Sport (DCMS) and as approved by the Licensing Committee.
- 4.4 The committee must also have regard to Slough Borough Council's Statement of Licensing Policy 2014-2019, sub-paragraphs 6.1 to 6.8 of which cover the authority's general approach to licence conditions.

## **5. LICENCE SUMMARY**

- 5.1 Skyways Hotel operates as a hotel with a restaurant and bar and currently holds Premises Licence number **PL 4582 (Appendix A)**. The Premises Licence holder is a Mr Sewa Singh Johal and the named Designated Premises Supervisor ("DPS") is Mr Kavi Raj Singh Johal, who holds a Personal Licence (number PA004685). Both the Premises Licence and Personal Licence were issued by Slough Borough Council.
- 5.2 The DPS is responsible for the day to day management of the licensed premises.
- 5.3 The Premises Licence authorises the carrying out of the licensable activities as follows:

*E - Performance of live music (Indoors)*

*F - Playing of recorded music (Indoors)*

*G - Performance of Dance (Indoors)*

*H - Entertainment of a similar description to that falling within E, F, or G (Indoors)*

***The times the Licence authorises the above Licensable Activities are:***

***Friday to Sunday: 08.00pm 11.00pm***

*Non Standard Timings: 8.00pm Midnight  
(1 extra hour on all Bank Holidays, Vasaki and Dewali)*

***I - Late night refreshment (Indoors)***

*The times the Licence authorises this activity are:*

*Monday to Sunday: 11.00pm Midnight*

***J - Supply of alcohol for consumption ON and OFF the premises***

*The times the Licence authorises this activity are:*

*Monday to Sunday: 10.00am Midnight*

*Good Friday: Noon 11.30pm*

*Christmas Day: Noon 11.30pm*

*New Year's Eve: 10.00am Midnight*

A copy of the current Premises Licence is attached at **Appendix A**.

**6. REASON FOR REFERRAL: REVIEW APPLICATION**

- 6.1 The Applicant asking for the Review is Debie Pearmain - Police Licensing Officer on behalf of Thames Valley Police. Any responsible authority or an interested party may apply for a review of a premises licence if it is concerned about activities taking place at the licensed premises which may impact adversely on one of the licensing objectives.
- 6.2 The Applicant has asked that the Premises Licence is suspended for a period of 3 months to allow all current conditions on the Premises Licence to be fully implemented and complied with, for all staff to undergo Child Sexual Exploitation (CSE) course, and for a full agency licensing inspection to take place with all relevant Authorities before the end of the suspension period to ensure full compliance. The full Review Application and supporting evidence sent with it are contained at **Appendices B and C**.
- 6.3 The Licensing Authority is satisfied that this application for Review meets the appropriate legislative requirements within the Licensing Act 2003 and is therefore a valid application to be considered by the Licensing Sub-Committee
- 6.3 Responsible authorities or any interested party may ask for a review because of a matter or matters arising at the premises in connection with any of the **four** licensing objectives.
- 6.4 The grounds for the Review are:
1. The Prevention of Crime and Disorder,
  2. Public Safety,
  3. The Protection of Children from Harm, and
  4. The Prevention of Public Nuisance.

- 6.5 The grounds for the Review Application are based on items 1 to 3 of paragraph 6.4 above, being:
- 6.6 Repeated identified breaches of conditions attached to the current Premises Licence, poor management of the licensed premises, concerns over hotel security and the room booking system at the premises together with potential safeguarding issues following a Police operation at the hotel which took place on 12<sup>th</sup> August 2015.

## **7 BACKGROUND INFORMATION**

- 7.1.1 On 6<sup>th</sup> July 2009, the Skyways Hotel was the subject of a Review application made by Thames Valley Police, on the grounds that the premises was not able to fully promote the licensing objectives relating to: The Prevention of Crime and Disorder; Public Safety; The Prevention of Public Nuisance and The Protection of Children from Harm.
- 7.1.2 The grounds for that review are briefly summarised as being mismanagement of the premises which has caused numerous crimes, severe disorder, drunkenness, and public nuisance. As result of that Review the Licensing Sub Committee imposed a total of 14 new conditions on the premises licence a copy of which is contained in **Appendix A**.
- 7.1.3 In late 2014, Thames Valley Police conducted a number of visits and inspections at Skyways Hotel where breaches of conditions were identified as well as concerns regarding the booking in system of guests, the security of the hotel, correct use of the CCTV system.
- 7.1.4 The Police and Licensing Officers met with the owner and Premises Licence Holder, Mr Sewa Johal and the DPS, Mr Kavi Raj Singh Johal to discuss the concerns about the premises and to discuss the addition of nine new conditions to the premises Licence by way of a Minor Variation. Mr Sewa Johal agreed to this and a Minor Variation was submitted on 14<sup>th</sup> October 2014. The new conditions are detailed on page 6 of the premises licence.
- 7.1.5 On 28<sup>th</sup> November 2014, Ms Pearmain and neighbourhood officers attended the premises. A plain clothes officer managed to successfully gain access to the annexe building next door, without being challenged. The receptionist could not show ID for someone staying in one of the rooms. The receptionist also asked if he had to ID if 2 people are staying in one room.
- 7.1.5 On 5<sup>th</sup> December 2014, Ms Chalmers, the Police Crime Reduction Advisor carried out a crime reduction survey at the premises. A Security Assessment Report was completed with recommendations on security which was passed to Skyways Hotel for their consideration.
- 7.1.6 Various licensing checks were carried out at the Skyways Hotel between March and August 2015.
- 7.1.7 On 10<sup>th</sup> April 2015, Ms Pearmain and others attended the licensed premises. The annexe building next door was open and not locked.

- 7.1.8 On 7<sup>th</sup> August 2015, Ms Pearmain and others attended the premises. The annexe building next door was unlocked. Some guests still not being asked for their ID.
- 7.1.9 On 12<sup>th</sup> August 2015 Thames Valley Police conducted an operation at the Skyways Hotel which formed part of "Operation Cuckoo," a Child Sexual Exploitation Initiative. A plain clothed Police Officer from the Thames Valley Police accompanied by a 13 year old female volunteer attempted to book a room at the hotel . The purpose of the operation was to test room bookings without ID at the hotel as well as to try and purchase alcohol for a minor.
- 7.1.10. The Police Officer accompanied by the 13 year old female volunteer asked for a room for one night, but was told all double rooms were booked. The Officer then went to bar, together with the female volunteer and was able to purchase a vodka and lemonade for the female volunteer and himself without any challenge as to age or identification for either of them. Whilst the Officer and the female volunteer remained in the bar area, the hotel receptionist asked the Officer if he wanted a room for the whole night or just few hours. The Officer asked for 3 hours and was told that they could not do 3 hours. The Officer was about to ask for 2 hours, when his Inspector arrived. During the whole time the 13 year old female volunteer was in attendance directly next to the Officer, who was not challenged at anytime and no ID was requested.
- 7.1.11 On 14 September 2015, the Police and licensing officers met with representatives from Skyways Hotel to raise their continued concerns over the unacceptable management of the Premises, breach of the licence conditions and findings following Operation Cuckoo.
- 7.1.12 On 15<sup>th</sup> October 2015 the Police, licensing officers, the Fire Safety Inspection Officer and Ms Chalmers attended Skyways Hotel. Ms Chalmers conducted a further review of the premises in light of her original Security Assessment Report and found further issues and concerns.
- 7.1.13 Debie Pearmain highlights in the Review Application that the Police and Licensing Authority have tried to work with Skyways Hotel to address concerns at the Hotel. In particular, Ms Pearmain highlights potential safeguarding issues relating to the Police operation on 12<sup>th</sup> August 2015 as well as breaches of licence conditions. As the premises licence is already heavily conditioned, the Police are recommending that the premises licence is suspended for a period of 3 months (*the maximum period in accordance with the section 182 guidance*) for the current conditions on the premises licence to be fully implemented and complied with, for all staff to undergo Child Sexual Exploitation (CSE) training, and for a full agency licensing inspection to take place with all relevant Authorities before the end of the suspension period to ensure full compliance.

## **8 REPRESENTATIONS RECEIVED**

- 8.1 Responses have been received from Royal Berkshire Fire and Rescue Service, Neighbourhood Enforcement and Trading Standards with no comments on the application.

8.2 There has not been any responses from any other Responsible Authorities.

## **APPENDICES**

Appendix A - Copy of Premises Licence for Skyways Hotel PL4582

Appendix B - Review Application

Appendix C - Supporting information (sent with and part of the Review Application)

Appendix D - Procedure to be followed at the hearing

Appendix E - Section 51 of the Licensing Act 2003

### **Background papers**

- The Licensing Act 2003
- Guidance issued under Section 182 of the Licensing Act 2003 - (Revised March 2015)
- Regulations (cited as the Licensing Act 2003 ([Various]) Orders 2005
- Slough Borough Council Statement of Licensing Policy - December 2014 to 2019
- DCMS Guidance – Red and Yellow Card System



Licensing Act 2003  
**Premises Licence**

**PL4582**

LOCAL AUTHORITY



**Slough Borough Council**

Licensing Team  
 Landmark Place  
 High Street  
 Slough  
 Berkshire  
 SL1 1JL

tel: 01753 875664  
 web: www.slough.gov.uk

Part 1 - Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

**Skyways Hotel**

19-21 London Road, Langley, Slough, Berkshire, SL3 7RL.

Telephone 01753 522286

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- a performance of live music
- any playing of recorded music
- a performance of dance
- entertainment of a similar description to that falling within a performance of live music, any playing of recorded music or a performance of dance
- provision of late night refreshment
- the supply of alcohol

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
E. Performance of live music (Indoors)	Friday to Sunday	8:00pm	11:00pm
	Non Standard Timings: 1 extra hour on all Bank Holidays, Vasaki and Dewali.	8:00pm	Midnight
F. Playing of recorded music (Indoors)	Friday to Sunday	8:00pm	11:00pm
	Non Standard Timings: 1 extra hour on all Bank Holidays, Vasaki and Dewali.	8:00pm	Midnight
G. Performance of dance (Indoors)	Friday to Sunday	8:00pm	11:00pm
	Non Standard Timings: 1 extra hour on all Bank Holidays, Vasaki and Dewali.	8:00pm	Midnight
H. Entertainment of a similar description to that falling within E, F, or G (Indoors)	Friday to Sunday	8:00pm	11:00pm
	Non Standard Timings: 1 extra hour on all Bank Holidays, Vasaki and Dewali.	8:00pm	Midnight
I. Late night refreshment (Indoors)	Monday to Sunday	11:00pm	Midnight



## Premises Licence

## THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES continued ...

Activity (and Area if applicable)	Description	Time From	Time To
J. Supply of alcohol for consumption ON the premises only	Monday to Sunday	10:00am	Midnight
	Good Friday	Noon	11:30pm
	Christmas Day	Noon	11:30pm
	New Years Eve	10:00am	Midnight

## THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To
Monday to Sunday	10:00am	12:30am
Good Friday	Noon	Midnight
Christmas Day	Noon	Midnight
New Years Eve	Noon	Midnight
Non Standard Timings: 1 extra hour on all Bank Holidays, Vasaki and Dewali.	10:00am	1:30am

## WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- J. Supply of alcohol for consumption ON the premises only
---

## Part 2

## NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE

Sewa Singh Johal	, Slough, Berkshire,
------------------	----------------------

## REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

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## NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Kavi Raj Singh JOHAL	Slough, Berkshire,
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## PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL

Licence No. PA004685	Issued by Slough
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# Premises Licence

## ANNEXES

## Annex 1 - Mandatory conditions

### AUTHORISATION OF ALCOHOL

The supply or sale of alcohol is prohibited when:

- (a) at a time when there is no Designated Premises Supervisor in respect of the Premises Licence
- (b) at a times when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence has been suspended

In addition every supply of alcohol must be made or authorised by a person who holds a Personal Licence.

### Condition 1, with effect from 1<sup>st</sup> October 2014

- 1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- 2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises
  - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -
    - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
  - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
  - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
  - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
  - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

### Condition 2, with effect from 1<sup>st</sup> October 2014

The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

### Condition 3, with effect from 1<sup>st</sup> October 2014

- (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at



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the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either-

- (a) a holographic mark, or
- (b) an ultraviolet feature.

**Condition 4, with effect from 1<sup>st</sup> October 2014**

The responsible person must ensure that-

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available."

**With effect from 28th May 2014 the following mandatory condition applies:**

(1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

(2) For the purposes of the condition set out in paragraph 1- 'duty' is to be construed in accordance with the Alcoholic Liquor Duties Act 1979(6);

'permitted price' is the price found by applying the formula where

- P is the permitted price,
- D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

'relevant person' means, in relation to premises in respect of which there is in force a premises licence-

- the holder of the premises licence,
- the designated premises supervisor (if any) in respect of such a licence, or
- the personal licence holder who makes or authorises a supply of alcohol under such a licence;

'relevant person' means, in relation to premises in respect of which there is in force a Club Premises Certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question and 'value added tax' means value added tax charged in accordance with the Value Added Tax Act 1994(7).

(3) Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.



**Premises Licence**

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- (4) 1. Sub-paragraph (2) applies where the permitted price given by Paragraph(b) of paragraph 2 on a day ('the first day') would be different from the permitted price on the next day ('the second day') as a result of a change to the rate of duty or value added tax.
2. The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

**Annex 2 - Conditions consistent with the operating schedule**

The above restrictions do not prohibit:

- (a) during the first twenty minutes after the above hours the consumption of alcohol on the premises;
- (b) during the first twenty minutes after the above hours, the taking of the alcohol from the premises unless the alcohol is supplied or taken in an open vessel;
- (c) during the first thirty minutes after the above hours the consumption of the alcohol on the premises by persons taking meals there if the alcohol was supplied for consumption as ancillary to the meals;
- (d) consumption of the alcohol on the premises or the taking of sale or supply of alcohol to any person residing in the premises
- (e) Intoxicating liquor shall not be sold on the premises otherwise to persons taking table meals there and for consumption by such a person as ancillary to his meal

Suitable non-alcoholic beverages, including drinking water, shall be equally available for consumption with or otherwise as an ancillary to meals served in the licensed premises

The premises must be bona fide used for the purpose of:

- (a) habitually providing the customary main meal at midday or in the evening, or both, for the accommodation of persons frequenting the premises; and
- (b) habitually providing for reward board and lodging including breakfast and one other at least of the customary meals

**ON LICENSED PREMISES - NO CHILDRENS CERTIFICATE**

No person under fourteen shall be in the bar of the licensed premises during the permitted hours unless one of the following applies:

- (1) He is the child of the holder of the Premises Licence
- (2) He resides in the premises, but is not employed there
- (3) He is in the bar solely for the purpose of passing to or from some part of the premises which is not a bar and to or from which there is no other convenient means of access or egress
- (4) The bar is in railway refreshment rooms or other premises constructed, fitted and intended to be used bona fide for any purpose to which the holding of the licence is ancillary

In this condition "bar" includes any place exclusively or mainly used for the consumption of intoxicating liquor. But an area is not a bar when it is usual for it to be, and it is, set apart for the service of table meals and alcohol is only sold



# Premises Licence

ANNEXES continued ...

or supplied to persons as an ancillary to their table meals

The maximum occupancy capacity within the premises should be limited as follows:

### Function room

Seated - dinner dance	70 persons
Disco standing	100 persons

### Restaurant

Combination - seated/standing	100 persons
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## **PREVENTION OF CRIME AND DISORDER**

1. An incident register will be kept to record all incidents of disorder and refusals of admittance at the premise. The DPS and member of staff involved in the incident must sign off each entry. The incident register must remain on the premises at all times.
2. The CCTV system must cover all areas of the premises where licensable activities take place.
3. CCTV cameras must be in operation at all public entrance and exit points of the premises.
4. DPS and/or nominated person to be trained on how to work the CCTV system to the standard where the nominated person can download any potential evidence required by Thames Valley Police, Local Authority Licensing Officers or relevant Agencies.
5. DPS and/or nominated person is responsible for supplying the necessary media (discs, data stick) containing any downloaded content.
6. All members of staff are to complete Child Sexual Exploitation (CSE) training. Training records including the staff members name and date of training are to be maintained and kept at the premises at all times. Training records must be available for inspection by an Authorised Officer or Police Officer.
7. Child Sexual Exploitation (CSE) refresher training must be provided to all members of staff on an annual basis and logged in the training records.
8. The identity of all individuals who have made a room booking and/or are staying as a hotel guest, must be verified and a copy of their photographic ID taken. The copy must be kept for a minimum of six months and be made available for inspection by an Authorised Officer or Police Officer.
9. A crime reduction survey is to be carried out by Thames Valley Police and the recommendations of the survey are to be adhered to.

### **Annex 3 - Conditions attached after a hearing by the licensing authority**

**The following conditions were added after a Licensing Sub Committee held on the 10th September 2009 following a review of the premises licence.**

1. A CCTV system to be installed and working to the satisfaction of Thames Valley Police and the Licensing Authority.
2. Recordings to be maintained for no less than 31 days and made available for inspection on the request of Thames Valley Police and the Licensing Authority.
3. If the CCTV system fails, the Thames Valley Police and the Licensing Authority to be informed immediately by telephone and immediate steps taken to put the equipment back into working order.



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4. A notice to be displayed at the entrance to the premises advising that CCTV is in operation.
5. At least one CCTV camera is to be in operation at the front of the premises at all times when the premises are in use.
6. A personal licence holder must be in attendance at times when a licensable activity is taking place.
7. All staff employed on the premises to undergo approved training in relation to the sale of alcohol and to provide proof of such training.
8. All beers, lagers, ciders and ales sold within the premises will be supplied in polycarbonate vessels and all beers, lager, cider and ales in bottles will be decanted into polycarbonate vessels before being supplied to customer.
9. The current designated premises supervisor Mr Sewal Singh Johd is to be removed and to be replaced by a person suitable to the Thames Valley Police and the Licensing Authority.
10. Mrs Jagdeep Dhawn is not to be employed in the management or running of the Skyways Hotel.
11. All staff at the premises, including the premises licence holder and the DPS, are to be instructed to fully cooperate with any police investigation relating to the premises.
12. The Police licensing team is given at least 7 working days notice of any function described in 14 below in order that they can advise on how many door staff should be employed.
13. A policy (as shown below) shall be put in place to deny large groups to the premises.
14. All functions involving alcohol with music or alcohol with music and dancing to be supervised by SIA door staff. The ratio of door staff employed to be, one SIA door supervisor for the first 50 persons, two SIA door staff for between 51 and 100 persons and three SIA door staff for numbers in excess of 100 persons. A function for the purpose of this condition is one which has been pre-booked and which is for 25 guests or more.

**Group Booking Policy**

1. No booking will be accepted for a function to take place at the Skyways Hotel if the numbers exceed 200, this being in accord with the capacity laid down in the premises licence, i.e. function room (disco standing)-100, restaurant combination - seated / standing 100. The person making the booking will be required to identify the numbers attending and will be informed of the limit on capacity and it will be further stated in writing when the booking is confirmed.
2. Management of the Skyways Hotel will discourage functions which are predominantly for one sex. However, if they wish to accept a booking of more than 25 of the same sex, they will complete a risk assessment and provide it to the Slough Police Licensing Team at least seven days before the event.
3. When a booking has been accepted for a stated number of guests, the numbers actually attending will be monitored by a member of staff and when the maximum number has been reached no others will be allowed access to that function.
4. SIA security staff will be deployed in accordance with condition 14 of the premises licence. They will monitor arrivals and departures from the hotel and maintain a record of the numbers present each 30 minutes; this number will be recorded in a book maintained for the purpose which will be available for inspection by the proper authorities on demand.
5. Whenever the number of guests at a function is within 10% of the number expected, the duty manager will be



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informed by security staff.

6. Management will set up an arrangement with an SIA registered security agency if on a particular night, the numbers attending the hotel (be it for a function or otherwise) require greater supervision than that deployed, additional staff can be deployed to the hotel within 30 minutes.
7. This policy should be implemented in conjunction with suggested conditions 12 and 14 of the premises licence.

The above conditions are to take place immediately after the normal 21 day period, during which an appeal can be instituted.





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## Premises Licence Summary

## LOCAL AUTHORITY



## Slough Borough Council

Licensing Team  
Landmark Place  
High Street  
Slough  
Berkshire  
SL1 1JL

tel: 01753 875664

web: www.slough.gov.uk

## Premises Details

## POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

## Skyways Hotel

19-21 London Road, Langley, Slough, Berkshire, SL3 7RL.

Telephone 01753 522286

## WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

## LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- a performance of live music
- any playing of recorded music
- a performance of dance
- entertainment of a similar description to that falling within a performance of live music, any playing of recorded music or a performance of dance
- provision of late night refreshment
- the supply of alcohol

## THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
E. Performance of live music (Indoors)	Friday to Sunday	8:00pm	11:00pm
	Non Standard Timings:	8:00pm	Midnight
1 extra hour on all Bank Holidays, Vasaki and Dewali.			
F. Playing of recorded music (Indoors)	Friday to Sunday	8:00pm	11:00pm
	Non Standard Timings:	8:00pm	Midnight
1 extra hour on all Bank Holidays, Vasaki and Dewali.			
G. Performance of dance (Indoors)	Friday to Sunday	8:00pm	11:00pm
	Non Standard Timings:	8:00pm	Midnight
1 extra hour on all Bank Holidays, Vasaki and Dewali.			
H. Entertainment of a similar description to that falling within E, F, or G (Indoors)	Friday to Sunday	8:00pm	11:00pm
	Non Standard Timings:	8:00pm	Midnight
1 extra hour on all Bank Holidays, Vasaki and Dewali.			
I. Late night refreshment (Indoors)	Monday to Sunday	11:00pm	Midnight



## Premises Licence Summary

## THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES continued ...

Activity (and Area if applicable)	Description	Time From	Time To
J. Supply of alcohol for consumption ON the premises only	Monday to Sunday	10:00am	Midnight
	Good Friday	Noon	11:30pm
	Christmas Day	Noon	11:30pm
	New Years Eve	10:00am	Midnight

## THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To
Monday to Sunday	10:00am	12:30am
Good Friday	Noon	Midnight
Christmas Day	Noon	Midnight
New Years Eve	Noon	Midnight
Non Standard Timings:	10:00am	1:30am
1 extra hour on all Bank Holidays, Vasaki and Dewali.		

## WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- J. Supply of alcohol for consumption ON the premises only

## NAME, (REGISTERED) ADDRESS OF HOLDER OF PREMISES LICENCE

Sewa Singh Johal

Slough, Berkshire,

## REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

## NAME OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Kavi Raj Singh JOHAL

## STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED

No restrictions on access by children.



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# APPENDIX B

## Application for the review of a premises licence or club premises certificate under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand, please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I, **Debie Pearmain**, on behalf of the Chief Constable of Thames Valley Police,

*(Insert name of applicant)*

apply for the review of a Premises Licence under Section 51 of the Licensing Act 2003 for the premises described in Part 1 below (delete as applicable).

### Part 1 – Premises or club premises details

Postal address of premises or, if none, ordnance survey map reference or description

Skyways Hotel, 19-21 London Road, Langley

Post town

Slough

Post code (if known)

SL3 7RL

Name of premises licence holder or club holding club premises certificate (if known)

Mr Sewa Singh Johal

Number of premises licence or club premises certificate (if known)

PL4582

### Part 2 – Applicant details

I am

Please tick ✓ yes

- |   |                                     |
|---|-------------------------------------|
| 1) an interested party (please complete (A) or (B) below)                             | <input type="checkbox"/>            |
| a) a person living in the vicinity of the premises                                    | <input type="checkbox"/>            |
| b) a body representing persons living in the vicinity of the premises                 | <input type="checkbox"/>            |
| c) a person involved in business in the vicinity of the premises                      | <input type="checkbox"/>            |
| d) a body representing persons involved in business in the vicinity of the premises   | <input type="checkbox"/>            |
| 2) a responsible authority (please complete (C) below)                                | <input checked="" type="checkbox"/> |
| 3) a member of the club to which this application relates (please complete (A) below) | <input type="checkbox"/>            |

(A) DETAILS OF INDIVIDUAL APPLICANT (fill in as applicable)

Mr

Mrs

Miss

Ms

Other title  
(for example, Rev)

Surname

First names

Please tick  yes

I am 18 years old or over

Current address

Post Town

Postcode

Daytime contact telephone number

E-mail address

(optional)

#### (B) DETAILS OF OTHER APPLICANT

Name and address

Telephone number (if any)

E-mail address (optional)

#### (C) DETAILS OF RESPONSIBLE AUTHORITY APPLICANT

Name and address

**Debie Pearmain**  
**Thames Valley Police**  
**Windsor Police Station**  
**Alma Road**  
**Windsor**  
**Berkshire SL4 3ES**

Telephone number (if any)

**01753 835571**

E-mail address (optional)

**This application to review relates to the following licensing objective(s)**

Tick one or more boxes ✓

- |   |                                     |
|---|-------------------------------------|
| 1) the prevention of crime and disorder | <input checked="" type="checkbox"/> |
| 2) public safety                        | <input checked="" type="checkbox"/> |
| 3) the prevention of public nuisance    | <input type="checkbox"/>            |
| 4) the protection of children from harm | <input checked="" type="checkbox"/> |

**Please state the ground(s) for review** (please read guidance note 1)

Thames Valley Police is requesting a review of the Premise Licence of Skyways Hotel, 19-21 London Road, Langley, Slough, SL3 7RL under The Prevention of Crime and Disorder, Public Safety and the Protection of Children from Harm licensing objectives.

Mr Sewa Singh Johal is the Premises Licence Holder and Mr Kavi Raj Singh Johal is the Designated Premises Supervisor. Sergeant White and Inspector Stanley will be attending the hearing to support the application and inform members of their involvement with this premises.

I have detailed the relevant incidents that have progressed to this review application.

08/09/2014 – 2.00pm

PS Mann, PC Ashcroft and Debie Pearmain attended the premises to conduct a licensing check and to speak with the DPS. No DPS at the premises and the Receptionist contacted the Owner, Mr Sewa Singh Johal (PLH), who attended the premises. The booking in Register was checked and concern was raised at the system. There were a couple of issues found in relation to CCTV and staff training records for staff members who have undergone approved training in relation to the sale of alcohol and to provide proof of such training. Debie Pearmain went through all the conditions on the licence with Mr Johal. PS Mann then spoke with Mr Sewa Johal(PLH) in relation to Child Sexual Exploitation (CSE) training that he could give to all staff.

**Gen40 dated 08/09/14 refers**

09/09/2014 – 12.40pm

Mr Kavi Raj Singh Joha (DPS) I contacted Debie Pearmain by telephone to discuss the licensing visit the day before. Mr Johal (DPS) confirmed that the CCTV was kept for 14 days, although they had had a fault with it recently and he wasn't really sure. I informed him of the condition number 2 on the Premises Licence: recordings to be kept for no less than 31 days. I was then informed that Sean Kumar was the General manager and he would know this. I also reminded Mr Johal (DPS) of the condition number 6 on the licence: A Personal Licence Holder must be in attendance at times when licensable activity is taking place.

**Gen40 dated 09/09/14 refers**

12/09/2014 – 9.00pm

PC Burt and Debie Pearmain attended the premises to conduct a licensing check. Premises Licence Holder and Designated Premises Supervisor not on site. Booking in system checked, to which we still had concerns that they did not have the identifications (ID's) of all the guests. I asked if rooms are available to be booked out on an hourly or three hourly basis. We were informed that they were not. We then conducted a check in the bar area and spoke with Max Quagliozi (General Manager of the restaurant) who had a personal licence holder on site. PC Burt and I had a walk around the Hotel with Herman, staff member. We attended the building next door. The building next door has rooms and is totally detached from the main building. When we entered this building it was unlocked. I asked Herman if the door was unlocked all the time and he informed us that it was. PC Burt and I were very concerned about this door being unlocked all the time from a security side of things as any person can enter this building without being challenged. Herman was informed of our concerns and he informed us that they only put people they know in this building. As we left this building, we noticed there was a key left in the lock of one of the

rooms. Herman took the key from the lock and locked the door. As Herman left the building, PC Burt heard someone knocking on the Hotel door from the inside. PC Burt informed Herman of this and he gave the key back to the occupant of the room. Herman and Wellington, were very helpful during the visit but Thames Valley Police are very concerned about the booking in system, checking and taking of ID's and the lack of security.

**Gen 40 dated 12/09/14 refers**

19/09/2014 – 9.55pm

Debie Pearmain and Neighbourhood Officers attended premises to conduct a licence check. When we attended, we parked in the rear car-park and observed a young looking male leaving the car park area, on foot, as soon as we arrived. We also observed a car parked in the car park with approximately 4 males inside, aged between 18 years and 20 years. The vehicle left as soon as they saw the Police van. Debie Pearmain spoke with Wellington, who was working at the Reception desk. Booking in system checked. ID for the long term bookings was apparently in the office and unable to be seen. I was informed that if any bookings are done through booking.com, ID is not always requested, as the booking is done through a third party. Advice was given to ensure that ID is requested for all bookings. We were concerned over the lack of lighting and security generally and concern over ID not being requested for all guests staying in the Hotel.

**Gen40 dated 19/09/14 refers**

01/10/2014 – 10.00pm

Licensed premises check list submitted by Acting Sergeant Senior. The Officer reported the following, ' I could wander around the annexe building without being noticed/challenged. They did appear to have a new CCTV system in place but when I went into the receptionist area at the main building, his English wasn't great, so I couldn't confirm how this was monitored. I queried the fact that the annexe building was unlocked and he said that it is unlocked until midnight and then he locks it. He also said that from Monday they are taking all guests ID to scan. That evening there were 50 guests, mainly businessmen.

**Licensed Premises Checklist dated 01/10/14 refers**

09/10/2014 – 2.00pm

Report from Tara o'Keefe, Assistant Licensing Officer, Slough Borough Council. Meeting held with Debie Pearmain, Tara O'Keefe, Mr Sewa Singh Johal(PLH) and Mr Kavi Raj Singh Johal (DPS). Meeting arranged to discuss the recent issues and concerns found at the premises following inspections at the Hotel. Both were informed of our concerns and 9 extra conditions were requested to be placed on the licence by way of a minor variation. The reason for these conditions to be placed on the licence was to try and ensure that the licensing objectives were not being undermined and for the conditions to be helpful to the premises. Both the Owner (PLH) and DPS agreed to submit the minor variation application with the following conditions:

1. An incident register will be kept to record all incidents of disorder and refusals of admittance at the premise. The DPS and member of staff involved in the incident must sign off each entry. The incident register must remain on the premises at all times.
2. The CCTV system must cover all areas of the premises where licensable activities take place.
3. CCTV cameras must be in operation at all public entrance and exit points of the premises.
4. DPS and/or nominated person to be trained on how to work the CCTV system to the standard where the nominated person can download any potential evidence required by Thames Valley Police, Local Authority Licensing Officers or relevant Agencies.
5. DPS and/or nominated person is responsible for supplying the necessary media (discs, data stick) containing any downloaded content.
6. All members of staff are to complete Child Sexual Exploitation (CSE) training. Training records including the staff members name and date of training are to be maintained and kept at the premises at all times. Training records must be available for inspection by an Authorised Officer or Police Officer.
7. Child Sexual Exploitation (CSE) refresher training must be provided to all members of staff on an annual basis and logged in the training records.
8. The identity of all individuals who have made a room booking and/or are staying as a hotel guest, must be verified and a copy of their photographic ID taken. The copy must be kept for a minimum of six months and be made available for inspection by an Authorised Officer or Police Officer.
9. A crime reduction survey is to be carried out by Thames Valley Police and the recommendations of the survey are to be adhered.



## **Copy of Minor Variation submitted on the 14<sup>th</sup> October 2014**

28/11/2014 – 8.20pm

Debie Pearmain attended premises with Neighbourhood Officers to speak to the DPS/General Manager in relation to information received that a traveller event was being held at the premises the coming weekend. We spoke to Max, General Manager of the Restaurant and explained about the information received. Max confirmed that no traveller event was to be held at the Hotel and that he had a wedding booked for that day, but this had been cancelled and rearranged to the 12<sup>th</sup> December 2014. Officers swabbed the toilets for drugs and plain clothes managed to successfully gain access to the annex next door, without being challenged. The booking in Register was checked and the Receptionist was asked who was in Room 104, he could not show me any ID of who was in this room. He then asked me if he has to take ID if 2 people are staying in the same room. I informed him that he does need to be doing this, as per the conditions on the licence.

**Gen40 dated 28/11/14 refers**

05/12/2014 – 12.30pm

Debie Pearmain and Ms Chalmers, Crime Reduction Advisor, Thames Valley Police attended the premises for the crime reduction survey to be completed.

**Gen40 dated 05/12/14 and Security Assessment Report dated 05/12/14 refers**

08/12/14 – 2.52pm

Email from Sergeant Mann to Skyways Hotel in relation to dates that he is available to give CSE training to all staff members.

**Email dated 08/12/14 refers**

13/12/2014 - 1am

PC 7586 Workman reports that a Night worker has telephoned Police stating that a fight was taking place at the Hotel between wedding guests. No weapons used or seen and damage was caused to a picture frame. The victim stated that the other person involved had left the location but was unwilling to give details. The victim was highly intoxicated and gave his details.

**Gen40 dated 13/12/14 refers**

20/03/2015 – 10.10pm

PC Snell and Debie Pearmain attended the Hotel to conduct a licensing check. We observed that the car park gate was shut to stop vehicles parking in the back car-park and the annex next door to the main Hotel was locked. Very positive to see. We spoke to Wellington at the reception desk. The Hotel Register was checked, room 102 – ID could not be shown, Other rooms were checked and ID was shown. Advice given to Wellington to ensure that ID is taken before keys are handed over. We spoke to Valter who informed us that he was a personal licence holder, but did not have his personal licence on him. As we left the premises the CCTV system was checked and we noted it was an hour fast. Advice given to Wellington to ensure that this is rectified ASAP. Wellington was very co-operative during our visit.

**Gen40 dated 20/03/15 refers**

10/04/2015 – 11.00pm

PC Snell and Debie Pearmain attended the Hotel to conduct a licensing check. As we parked our vehicle we observed the car park gate open and the Hotel building front door, the annexe building next to the main Hotel, was open and not locked. We spoke to the Reception staff member and informed him of our findings. The staff member stated the door should be locked and then found the key and went and locked it. He informed us that the gate is normally shut at 10.30pm.

**Gen40 dated 10/04/15 refers**

07/08/2015 – 9.10pm

Special Constable Abbott, Special Constable Gleave, Nicola Keegan, Licensing Officer, SBC and Debie Pearmain attended the Hotel to conduct a licensing check. We attended the premises and spoke with 'Bruno'. We informed Bruno that the annexe building next door was unlocked as we had checked this before we entered the Hotel. Bruno told us that no guests were staying in that part of the Hotel. He was asked why it was not locked. He

informed us that it is normally locked at 10pm, he then went and locked the door. The signing in Register was checked and the system is still not up to standard. The booking details are haphazard and not acceptable. Bruno stated that some customers are asked for ID and some are not. If they are long term bookings they do not request ID and if they are builders this is the same. Officers found a few concerns that were emailed to the Fire Officer: the wooden banister leading down to the toilets was very loose and of concern and there was a tile missing in the ceiling area behind the desk with lots of wires being exposed. Although there have been improvements we are still concerned about the haphazard booking in system.

**Gen 40 dated 07/08/15 refers**

12/08/2015 – 5.55pm

Operation Cuckoo, Child Sexual Exploitation initiative conducted at the Hotel. Plain Clothes Officer and a 13 year old female volunteer attended the Hotel and tried to book a room. The Reception Staff member looked for a double room and informed the plain clothes officer that they did not have any rooms and they were fully booked. The plain clothes officer and volunteer then walked into the bar area and were sold alcoholic drinks by Ms Kuljeet Kaur who is a Personal Licence Holder – no age or ID was requested for the 13 year old volunteer. As the Officer and volunteer were sat in the bar area, the Reception staff member approached the Officer and asked him if he wanted a room for the whole night or a few hours. At approximately 6.05pm Inspector Stanley and Debie Pearmain entered the Hotel and spoke to the Reception Staff member, informing her of what had happened in relation to the plain clothes officer attempting to book a Hotel room for the night for himself and the 13 year old volunteer. She was also informed that alcohol had been sold to the plain clothes officer and 13 year old volunteer, by Ms Kuljeet Kaur. Ms Kuljeet Kaur had not asked for any identification or age of the 13 year old female volunteer. At 6.10pm we spoke to Renu Bala who confirmed to us that they book rooms out for 2, 3 or 4 hours at a time. We also observed an A4 Child Sexual Exploitation poster being displayed on the notice board next to her.

**Gen 40 dated 12/08/15 refers**

**Witness statement from PC Grewal refers**

17/08/2015

Copy of appointment letter sent to Mr S Singh Johal and Mr K Singh Johal, Premises Licence Holder and Designated Premises Supervisor, to attend Windsor Police Station on Friday 4<sup>th</sup> September 2015.

**Appointment letter dated 17/08/15 refers**

03/09/2015

Copy of rescheduled appointment letter sent to Mr S Singh Johal and Mr K Singh Johal, Premises Licence Holder and Designated Premises Supervisor, to attend Windsor Police Station on Monday 14<sup>th</sup> September 2015.

**Appointment letter dated 03/09/15 refers**

14/09/2015 – 11.00am

Minutes from the licensing meeting. Present at the meeting were Mr Sewa Singh Johal, Premises Licence Holder, Max Quagliozi, Restaurant Manager, Melanie Sagar, Senior Licensing Officer, SBC, Inspector Stanley and Debie Pearmain. Meeting arranged to discuss the recent concerns and Operation Cuckoo. Mr Johal was informed that we are still finding breaches of the licence, the booking in system is not acceptable and the Operation Cuckoo was discussed with Mr Johal being informed that both Thames Valley Police and the Local Authority are very concerned that alcohol had been served to a 14 year old girl with no ID being requested and that they were offered a room for 2, 3 or 4 hours. Mr Johal was informed that things have to improve or he could be looking at the premises licence being reviewed.

**Minutes dated 14/09/15 refers**

30/09/2015

Witness statement from Sergeant White, Neighbourhood Sergeant. Statement refers to checks on 06/09/15, 25/09/15 and 30/09/15.

**Witness statement dated 30/09/15 refers**

01/10/2015

Copy of appointment letter sent to Mr S Johal and Mr K Johal, Premises Licence Holder and Designated Premises Supervisor, to attend Langley Police Station on Monday 12<sup>th</sup> October 2015.

**Appointment letter dated 01/10/15 refers**

12/10/2015 – 10.00am

Minutes from the licensing meeting. Present at the meeting were: Mr Sewa Johal, Premises Licence Holder, Mr R Kumar, Hotel Manager, Melanie Sagar, Senior Licensing Officer, SBC, Sergeant White and Debie Pearmain, Police Licensing Officer. Meeting arranged to discuss the outcome of the licensing checks conducted on the 6<sup>th</sup> September, 25<sup>th</sup> September and the 30<sup>th</sup> September 2015. Sergeant White's witness statement was read out. Mr Johal was informed that we were very concerned about how the Hotel is being run and the ongoing breaches. Mr Johal was informed that Thames Valley Police were at the point that the premises licence had to be reviewed as nothing had changed. Mr Johal asked for 'one last chance'. Mr Johal made several comments that he may turn the Hotel into flats. Melanie Sagar gave Mr Johal a copy of the premises licence and was asked if he and the staff knew the licence conditions. He informed us that they should know. Mr Johal was once again advised that he must adhere to all the licence conditions on the licence. He was also advised that if there are any further breaches found we would not be having any further meetings, the licence will be reviewed.

**Minutes dated 12/10/15 refers**

15/10/2015 – 12.55pm

Witness statement from Sergeant White, Neighbourhood Sergeant. Statement refers to a joint Agency licensing inspection where Melanie Sagar, Senior Licensing Officer, SBC, John Ellis, Fire Safety Inspecting Officer, SBC, Ms Anne Chalmers, Crime Prevention & Design Advisor, Sergeant White and Debie Pearmain, Police Licensing Officer, attended on the 15/10/15. Further issues and concerns were found.

**Witness statement dated 15/10/15 refers**

**Email from Ms Chalmers highlighting outstanding concerns/issues**

**Royal Berkshire Fire & Rescue Service report dated 19/10/15 refers**

16/10/2015 – 09.45am

Telephone conversation with Mr Johal, Premises Licence Holder. Mr Johal was informed that following the joint Agency visit to the premises on 15/10/15 whereby the Fire Safety Inspection Officer, Senior Licensing Officer, SBC, Crime Prevention & Design Advisor Officer, TVP, Sergeant White, Neighbourhood Sergeant and I attended, further issues, breaches and concerns were raised. Mr Johal was updated of the issues found. I informed Mr Johal that I would be speaking to the Neighbourhood Inspector later today and that due to the ongoing issues found again yesterday, I would probably be instructed to start the review application. Mr Johal asked for one last chance and stated that he had sold his business in Uxbridge and would like to spend his last years in the Hotel and that he would be there. I informed Mr Johal that it was not my decision and that I would be speaking to the Inspector on Monday and would have an update of the action we would be taking.

**Gen40 dated 16/10/15 refers**

19/10/2015

Inspector Cook, Langley Neighbourhood Inspector, details that due to the ongoing issues raised with regards to the Hotel, with little to no changes made by the licence holder would the Thames Valley Police Licensing Officer now please start the review process for the licence to be reviewed.

**Gen40 dated 15/10/15 refers**

19/10/2015 – 11.25am

Telephone call to update Mr Johal that Thames Valley Police would be applying to review the premises licence.

**Gen40 dated 19/10/15 refers**

You can see from the above details that Slough Borough Council Licensing Department and Thames Valley Police have continually tried to work with the Management, and Premises Licence Holder at this Hotel. The DPS has not attended the last two meetings which leads us to question how seriously our concerns are being taken.

The Premises Licence Holder and DPS must take full responsibility and be showing due diligence as far as possible to ensure that the licensing objectives are not being undermined. This is clearly not happening and there is concern that there is a potential safeguarding issue at this Hotel. We had a plain clothes Police Officer being offered a Hotel room for several hours. The plain clothes Police Officer was with a 13 year old girl. This is truly worrying and the Management need to accept that they have failed and had undermined the licensing objectives. This should never have happened. Staff members have had the CSE training, which again is very worrying that this happened. During a licensing visit on 25<sup>th</sup> September 2015 the annexe building was unlocked and a Hotel room door was wide open and Officers were able to gain access without being challenged. We have the continued breaches of the premises licence.

This Premises Licence is already heavily conditioned, so to add any further conditions would serve no purpose, as the current Management are not adhering to the conditions already on this licence and have complete disregard for the law, Authorities and the Licensing Objectives. Thames Valley Police have no other option but to apply for this review and to request that the premises licence is suspended for a period of 3 months to ensure that all of the conditions are in place, all staff to undergo Child Sexual Exploitation (CSE) training and for a full Joint Agency Licensing inspection to take place with the relevant Authorities, before the end of the suspension period.

Inspector Stanley , Ms Anne Chalmers, Crime Prevention and Design Advisor and Sergeant White will be attending the review hearing to support the application and update members of their experiences.

**Please provide as much information as possible to support the application (please read guidance note 2)**

Please tick ✓ yes

Have you made an application for review relating to this premises before



If yes please state the date of that application

Day		Month		Year			
2	1	0	9	2	0	0	9

**If you have made representations before relating to this premises please state what they were and when you made them**

On the 6<sup>th</sup> July, 2009 an application was submitted from Thames Valley Police for a review of the premises licence. The application was submitted due to the premises not being able to fully promote the licensing objectives relating to, the Prevention of Crime and Disorder, Public Safety, the Prevention of Public Nuisance and the Protection of Children from Harm.

Please tick ✓ yes

- I have sent copies of this form and enclosures to the responsible authorities and the premises licence holder or club holding the club premises certificate, as appropriate
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 3 – Signatures** (please read guidance note 3)

**Signature of applicant or applicant's solicitor or other duly authorised agent** (please read guidance note 4). If signing on behalf of the applicant please state in what capacity.

Signature

Date 20<sup>th</sup> November 2015

Capacity Police Licensing Officer

**Contact name (where not previously given) and address for correspondence associated with this application**  
(please read guidance note 5)

**Post town**

**Post code**

**Telephone number (if any)**

If you would prefer us to correspond with you using an e-mail address, your e-mail address (optional)

**Notes for Guidance**

- 1. The ground(s) for review must be based on one of the licensing objectives.
- 2. Please list any additional information or details for example dates of problems which are included in the grounds for review if available.
- 3. The application form must be signed.
- 4. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 5. This is the address which we shall use to correspond with you about this application

## APPENDIX C



**Debie Pearmain**  
Police Licensing Officer  
Windsor Police Station  
Alma Road  
Windsor  
Berkshire SL4 3ES  
Tel. 01753 835571  
Fax. 01753 835513

Date 20th November 2015

Dear Mr Sewa Singh Johal

I am writing to inform you as the Premises Licence Holder of Skyways Hotel, 19-21 London Road, Langley, Slough, Berkshire, SL3 7RL, that the Police are applying for a review of this premises licence.

The Police are applying for a review of the premises licence under the Prevention of Crime and Disorder, Public Safety and Protection of Children From Harm licensing objectives.

If you wish to discuss the matter please contact me on the above telephone number.

Yours sincerely

Debie Pearmain  
Police Licensing Officer

Cc  
Mr M Sims, Licensing & Enforcement Manager, Slough Borough Council



**Debie Pearmain**  
Police Licensing Officer  
Windsor Police Station  
Alma Road  
Windsor  
Berkshire SL4 3ES  
Tel. 01753 835571  
Fax. 01753 835513

Date 20th November 2015

Dear Mr Kavi Raj Singh Johal

I am writing to inform you as the Designated Premises Supervisor of Skyways Hotel, 19-21 London Road, Langley, Slough, Berkshire, SL3 7RL, that the Police are applying for a review of this premises licence.

The Police are applying for a review of the premises licence under the Prevention of Crime and Disorder, Public Safety and Protection of Children From Harm licensing objectives.

If you wish to discuss the matter please contact me on the above telephone number.

Yours sincerely

Debie Pearmain  
Police Licensing Officer

Cc  
Mr M Sims, Licensing & Enforcement Manager, Slough Borough Council



**Submitting Officer**

Shoulder No/Name: C3232 Debie Pearmain

Station:

LPA: Slough

**Incident References****Premises Name/Location:** Skyways, London Road, Langley**Incident Date:** 2.00pm 08/09/14**Incident Time:****Command & Control URN:****Crime Report(s):****CCTV Seized?****Sources of Information:****Nature of Incident – what happened?**

PS Mann, PC Adams, PC Ashcroft and Debie Pearmain, Police Licensing Officer attended the premise to speak with the DPS to conduct a licensing check. On arrival no DPS or PLH were on site. The Receptionist contacted the PL Holder, Mr Sewa Singh Johal, who eventually attended the premise. Whilst waiting for Mr Johal we established the booking in system for the Hotel. A hard Register is used and we were told that a photocopy of customers ID are taken for room bookings, although it was established this does not happen for all guests staying (for example if 2 people are staying in the same room, only one ID is taken). The Hotel has 34 rooms and we were informed that all rooms are booked up for today, although in the Register not all details had been written down. The Hotel has 24 hour cover at reception. When Mr Johal arrived, I went through the conditions on the licence, Mr Johal at the time was unsure of how long the CCTV is kept for, he stated 14 days, I informed him the condition on the licence was 31 days, he informed us he would find out and let me know. No notice was observed on entry to the Hotel informing customers that CCTV is in operation. Condition number 7, proof of staff training, Mr Johal was unable to show us this. He then informed us that Max, who is the Italian guy, and his wife look after the Restaurant side of things, would know this. He stated he would ask him and let me know later. He also informed us that Brian the Maintenance guy looked after the Hotel side of things. As I was going through the conditions Mr Johal on several occasions was trying to contact Brian and Max to ask them questions, but they did not answer Mr Johal's calls. Mr Johal also informed us that he does not have any functions at all at the Hotel, including Christmas parties etc. Mr Johal also stated that Shaun runs the accommodation side of things. I explained that another reason for visiting the Hotel was to discuss CSE issues in general. PS Mann then spoke about the CSE issues and gave advice on this. PS Mann also informed Mr Johal that he would arrange for CSE training to be given to all staff members at the Hotel. PS Mann requested that the DPS, Mr Kavi Johal make contact with him to arrange a suitable date for this. I then gave Mr Johal a letter which detailed the recent drug swab readings that were taken at the Hotel. Some of the readings were high. We spoke in general about drugs and I also suggested that when the CSE training is conducted that drugs are also spoken about. I informed Mr Johal about condition number 6 - a personal licence holder must be in attendance at times when a licensable activity is taking place, I then went on to explain what this condition meant and asked Mr Johal if Max or his wife are personal licence holders. Mr Johal was unsure and stated that he would let me know. I explained to him that I need to know this as without a personal licence holder on site, they would be in breach of this licence if alcohol is sold. During an earlier conversation Mr Johal had informed us that the DPS was going on holiday for a couple of weeks and then hearing that Mr Johal was unsure if Max was a personal licence holder, alarmed me. Before we left the premise PC Adams requested that CCTV is downloaded, this was not able to be done as there were no discs on site. Advice given to Mr Johal to ensure that discs are available for any downloaded footage.

Mr Johal was informed that the following needed confirmation:

How long CCTV was kept - before I left the venue Mr Johal had made a telephone call and confirmed to me that CCTV was kept for 31 days.

Confirmation of any staff member who are Personal Licence Holders

CSE training date to be arranged by PS Mann and the DPS.

I also informed Mr Johal that a further check would be conducted to ensure that a Personal Licence Holder was on site during licensable activities.

**Submitting Officer**

Shoulder No/Name: C3232 Debbie Pearmain

Station:

LPA: Slough

**Incident References**

Premises Name/Location: Skyways, London Road, Langley

Incident Date: 12.40pm 09/09/14

Incident Time:

Command &amp; Control URN:

Crime Report(s):

CCTV Seized?

Sources of Information:

**Nature of Incident – what happened?**

Mr Kavi Raj singh Johal, DPS telephoned me in relation to the licensing visit yesterday afternoon. I informed Mr Johal that a routine licensing check was conducted and the issues/concerns were:

How long was the CCTV kept for? He informed me that it was kept for 14 days, although they had had a fault with it recently and he wasn't really sure. I informed him of condition number 2 - recordings to be kept for no less than 31 days. He then informed me that Shaun Kumar who was the General Manager would know this. He will find out and let me know. He also informed me that Shaun would be taking over the Hotel and all the paperwork would be submitted. I asked Mr Johal if he was going away as we were concerned that there would not be a Personal Licence Holder on site during licensable activities, as per condition number 6. He assured me that Shaun was a PLH and was at the premise all the time. I informed him that Shaun was not at the premise yesterday from 2.00pm until 3.00pm when we were on site. He informed me that Shaun is there when the bar is open. I informed Mr Johal that a further check would be conducted and if the bar is open and there is no personal licence holder on site action will be taken. I also informed Mr Johal of the general CSE issues and that PS Mann has offered to speak to all staff re this training. Mr Johal told me it is better for PS Mann to liaise with Shaun on this. I asked if he had Shaun's contact number to which he replied he would ring and let me have it in the next day or so. Mr Johal and I were then cut off the phone.

**Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?**
**Police Response – what action was taken? Please identify the main officers who dealt with the incident.**
**Persons Involved - to add more rows click into the final cell of this table**

Name	Date of Birth	Role	Action Taken	Ref No. (e.g. Custody, PND etc)

**Submitting Officer**

Shoulder No/Name: C3232 Debie Pearmain

Station:

LPA: Slough

**Incident References**

Premises Name/Location: Skyways Hotel, London Road, Langley

Incident Date: 12/09/2014 2100 hours Incident Time:

Command &amp; Control URN:

Crime Report(s):

CCTV Seized?

Sources of Information:

**Nature of Incident – what happened?**

PC Dan Burt, NHO and I attended the Hotel for a licensing check. PLH and DPS not on site during our visit. We spoke to Herman Bruno Fernando dob: 04/10/1987 who was finishing work at 2100 hours and Wellington Quadros dob: 22/12/1963 who was on the night shift until 7am. Booking in system checked - 34 Rooms with 15 rooms being booked. Some of the bookings were checked and ID requested for those rooms. Room 111 copy of the passport was shown - AIO. We were told they were taking ID from all persons staying in one room. When I asked to see other ID's for other room bookings, I was informed that they were long term bookings and their ID was in another room. As we were talking to the workers, a man came in and was given two keys for room 112 and 114. When he went I asked Wellington if he had a copy of the man's ID and why did he have two keys. He informed me that they were builders and he had seen their ID. We were both concerned that all ID's are not being taken from Hotel guests. I asked if rooms are available to be booked on an hourly or three hourly basis, I was informed that they were not. We were also informed that Booking.com (late bookings) email the Hotel all late booking details, so no ID is taken, as late bookings have all the details. We then conducted a licensing check in the bar area and spoke with Max. Max had a Personal Licence Holder on site. We then returned back to the reception area and requested to have a walk around the Hotel to establish where all the rooms were. Herman showed us around all the areas in the main building. PC Burt asked what was in the building next door and we were informed rooms. The building next door is completely detached from the main reception area and when we entered the building the door was unlocked. I asked if the door is unlocked all the time, to which we were told yes it is open all the time. We are very concerned about this from a security side of things as anyone can enter this building without being challenged. I informed Herman about our concerns to which he informed us that they only put people they know in this building. As we left this building, there was a key left in the lock of the room on the left by the exit door, Herman, took the key from the lock and locked the door. As Herman left the building, PC Burt heard someone knocking on the door from the inside. PC Burt informed Herman of this and Herman gave the key back to the occupant of this room.

Herman and Wellington were very helpful during our visit, but Thames Valley Police are very concerned about the booking in system, checking and taking ID's of all guests and the lack of security.

**Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?**

PLH and DPS to be invited into the Police Station re concerns.  
SBC Licensing informed  
SBC Fire Officer informed  
TVP CSE Officer informed

**Police Response – what action was taken? Please identify the main officers who dealt with the incident.**

**Submitting Officer**  
 Shoulder No/Name: C3232 Debie Pearmain      **Station:**      **LPA:** Slough

**Incident References**  
**Premises Name/Location:** Skyways, London Road, Slough  
**Incident Date:** 9.55pm 19/09/2014      **Incident Time:**  
**Command & Control URN:**      **Crime Report(s):**  
**CCTV Seized?**  
**Sources of Information:**

**Nature of Incident – what happened?**  
 Attended premise for a licence check. Spoke with Wellington who was working on Reception. Apart from one long term booking, all the others were booked through booking.com. Spot check on the bookings. ID for the long term booking was apparently in the office, not able to be seen. We were informed that if the bookings are through booking.com, ID is not always requested as the booking is done through a third party. Advice given to ensure that ID is requested for all bookings.  
 I spoke with Max in the bar area and a Personal Licence holder was working. AIO  
 When we arrived and parked in the rear car-park, a black male aged approx 20 - 25 years was seen leaving the car - park area when the Police Van parked up. We also observed a car parked in the car-park with young looking passengers, again as soon as they saw the police vehicle it left.  
 Concern over the lack of lighting and security generally and concern over ID not being requested for all guests staying the Hotel.

**Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?**  
 Owners will be fully updated of our concerns at a meeting on the 3<sup>rd</sup> October 2014. Advice has already been given to ensure that ID for all guests is requested

**Police Response – what action was taken? Please identify the main officers who dealt with the incident.**

**Persons Involved - to add more rows click into the final cell of this table**

Name	Date of Birth	Role	Action Taken	Ref No. (e.g. Custody, PND etc)

**Licensed Premises Checklist: Pubs & Clubs**

Premises Name: Skyways Hotel Street and Town: A4 COLNBROOK BYPASS, SLOUGH Premise Licence Holder:	Officer Checking: A/PS 209 JAMES SENIOR Time and Date: 01/10/14 2200hrs Licence Number:
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Please complete the following check list, expanding on any responses in the additional comments fields if you wish to.

<b>Management and Premises</b>		YES	NO			
Name of the DPS: N/K	Are they present?	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
If no DPS is present, is there a personal licence holder on the premises? <i>(this is not a legal requirement)</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
If no DPS is present, is there a written consent delegating authority to sell alcohol? <i>(verbal authority is allowed, but written authority is better – preferably a list of authorised persons)</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Member of staff spoken to during check (Premise Licence Holder/DPS/name of other): Receptionist (called away prior to obtaining details)						
Is a summary of the premises licence ('Part B') displayed prominently, with each page visible?		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Fire exits checked and accessible?		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
	<table style="width:100%; border: none;"> <tr> <td style="text-align: center; padding: 0 10px;">YES</td> <td style="text-align: center; padding: 0 10px;">NO</td> <td></td> </tr> </table>	YES	NO			
YES	NO					
Gents toilets checked?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Any evidence of drug use?	<input type="checkbox"/>	<input type="checkbox"/>	
Ladies toilets checked?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Any evidence of drug use?	<input type="checkbox"/>	<input type="checkbox"/>	
Disabled toilets checked?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Any evidence of drug use?	<input type="checkbox"/>	<input type="checkbox"/>	
Additional comments:						
Customers present within the bar area (approximately 5).						
I could wander around the annexe building without being noticed/challenged. They did appear to have a new CCTV system in place but when I went into the receptionist area at the main building, his English wasn't great so I couldn't confirm how this was monitored. I queried the fact that the annexe building was unlocked and he said that it is unlocked until midnight and then he locks it. He also said that from Monday they are taking all guests' ID to scan. This evening there were 50 guests, mainly businessmen.						

<b>Security Measures</b>		YES	NO	YES	NO
How many door staff are on duty? <sup>0</sup>	Are they Licensed by SIA?		<input type="checkbox"/>	SIA badges on display?	<input type="checkbox"/>
Is CCTV present, operational and of a suitable evidential standard?		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff able to work CCTV? <i>(can they demonstrate?)</i>	<input checked="" type="checkbox"/>

<b>Name of Premises</b>		Skyways Hotel, 19 – 21 London Road, Langley, SL3 7RL	
<b>Time &amp; Date of Incident</b>		<b>Time:</b> 14:00	<b>Date:</b> 9 <sup>th</sup> October 2014
<b>Date</b>	09/10/14	<b>Reporting Officer</b>	Tara O'Keefe
<p><b>Sources of Information:</b>          (i.e. routine inspection, complaint, police officer)          Arranged a meeting following Thames Valley Police inspections of the premises which raised concern of the security of the hotel and potential CSE issues.</p>			
<p><b>Nature of Incident:</b>          Debie Pearmain, Thames Valley Police Licensing Officer, and Tara O'Keefe, Assistant Licensing Officer attended a meeting with Sewa Singh Johal (Premises Licence Holder) and Kavi Raj Singh Johal (Designated Premises Supervisor) at My Council, Landmark Place, High Street, Slough, SL1 1JL. Debie Pearmain explained the issues found when officers carried out inspections at Skyways Hotel. Both DPS and PLH understood the points that were made and seemed happy to try to work with us to make the hotel more secure. Debie then advised them that the following conditions must be put on the premises licence by way of minor variation.</p> <ol style="list-style-type: none"> <li>1. An incident register will be kept to record all incidents of disorder and refusals of admittance at the premise. The DPS and member of staff involved in the incident must sign off each entry. The incident register must remain on the premises at all times.</li> <li>2. The CCTV system must cover all areas of the premises where licensable activities take place.</li> <li>3. CCTV cameras must be in operation at all public entrance and exit points of the premises.</li> <li>4. DPS and/or nominated person to be trained on how to work the CCTV system to the standard where the nominated person can download any potential evidence required by Thames Valley Police, Local Authority Licensing Officers or relevant Agencies.</li> <li>5. DPS and/or nominated person is responsible for supplying the necessary media (discs, data stick) containing any downloaded content.</li> <li>6. All members of staff are to complete Child Sexual Exploitation (CSE) training. Training records including the staff members name and date of training are to be maintained and kept at the premises at all times. Training records must be available for inspection by an Authorised Officer or Police Officer.</li> <li>7. Child Sexual Exploitation (CSE) refresher training must be provided to all members of staff on an annual basis and logged in the training records.</li> <li>8. The identity of all individuals who have made a room booking and/or are staying as a hotel guest, must be verified and a copy of their photographic ID taken. The copy must be kept for a minimum of six months and be made available for inspection by an Authorised Officer or Police Officer.</li> <li>9. A crime reduction survey is to be carried out by Thames Valley Police and the recommendations of the survey are to be adhered to.</li> </ol> <p>Both Mr Johal's agreed to the conditions and confirmed they will put a minor variation application in no later than 27<sup>th</sup> October 2014.</p>			
<b>CCTV Seized:</b>	Yes / No (delete as applicable)		

RECEIVED  
14 OCT 2014  
R101737

**Application for a minor variation to a premises licence or club premises certificate under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the Guidance Notes at the end of the form, especially Note 1.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and in black ink. Use additional sheets if necessary.

Once completed please send your application to the relevant licensing authority. You may wish to keep a copy of the completed form for your records.

Mr Sewa Singh Johal

(Insert name(s) of applicant)

being the premises licence holder(s)/club holding a club premises certificate, apply to vary a premises licence under section 41A/club premises certificate under section 86A of the Licensing Act 2003 for the premises described in Part 1 below.

**Part 1 – Premises details**

Postal address of premises (or, if none, Ordnance Survey map reference, or description)  
Skyways Hotel  
19 – 21 London Road  
Langley

Post town  
Slough

Postcode  
SL3 7RL

Telephone number at premises (if any)

01753 522286

Premises licence number/club premises certificate number

PL4582

Brief description of premises (Please see Guidance Note 2)  
Hotel with restaurant, function rooms, and a bar

**Part 2 – Applicant Details**

I am/we are the premises licence holder/club premises certificate holder. (Please delete as appropriate)

Contact phone number in working hours (if any)

Applicant Postal address IF DIFFERENT FROM PREMISES ADDRESS	
Post town	Postcode
Please provide email address if you would prefer us to contact you by email (optional)	

**Part 3 – Proposed variation(s)**

Do you want the proposed variation to have effect as soon as possible?  Yes  No Please tick

If not, from what date do you want the variation to take effect?

DDMM			YYYY			

**Please describe the proposed variation(s) in detail in the box below and explain why you consider that they could not have an adverse effect on the promotion of any of the licensing objectives (See Guidance Note 1). This should include whether new or increased levels of licensable activities will be taking place indoors or outdoors (indoors may include a tent):**

<p><b>Details of proposed variations (Please see Guidance Note 3)</b> To add conditions the conditions detailed below following a meeting with TVP Licensing Officer.</p> <ol style="list-style-type: none"><li>1. An incident register will be kept to record all incidents of disorder and refusals of admittance at the premise. The DPS and member of staff involved in the incident must sign off each entry. The incident register must remain on the premises at all times.</li><li>2. The CCTV system must cover all areas of the premises where licensable activities take place.</li><li>3. CCTV cameras must be in operation at all public entrance and exit points of the premises.</li><li>4. DPS and/or nominated person to be trained on how to work the CCTV system to the standard where the nominated person can download any potential evidence required by Thames Valley Police, Local Authority Licensing Officers or relevant Agencies.</li></ol>
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5. DPS and/or nominated person is responsible for supplying the necessary media (discs, data stick) containing any downloaded content.
6. All members of staff are to complete Child Sexual Exploitation (CSE) training. Training records including the staff members name and date of training are to be maintained and kept at the premises at all times. Training records must be available for inspection by an Authorised Officer or Police Officer.
7. Child Sexual Exploitation (CSE) refresher training must be provided to all members of staff on an annual basis and logged in the training records.
8. The identity of all individuals who have made a room booking and/or are staying as a hotel guest, must be verified and a copy of their photographic ID taken. The copy must be kept for a minimum of six months and be made available for inspection by an Authorised Officer or Police Officer.
9. A crime reduction survey is to be carried out by Thames Valley Police and the recommendations of the survey are to be adhered to.

**Details of proposed variations (Continued)**

**Part 4 – Operating Schedule**

Please tick those parts of the Operating Schedule which would be subject to change if this application to vary was successful.

**Provision of regulated entertainment**

Please tick all that apply

- |   |                          |                          |
|---|--------------------------|--------------------------|
| a. plays  | <input type="checkbox"/> | <input type="checkbox"/> |
| b. films  | <input type="checkbox"/> | <input type="checkbox"/> |
| c. indoor sporting events   | <input type="checkbox"/> |                          |
| d. boxing or wrestling entertainment  | <input type="checkbox"/> |                          |
| e. live music   | <input type="checkbox"/> |                          |
| f. recorded music   | <input type="checkbox"/> |                          |
| g. performances of dance  | <input type="checkbox"/> |                          |
| h. anything of a similar description to that falling within (e), (f) or (g) | <input type="checkbox"/> |                          |

**Provision of late night refreshment**

**Sale by retail of alcohol**

(Note that this can only relate to reducing licensed hours or moving them without any overall increase between 7am and 11pm)

Please tick to indicate you have enclosed the following:

I have enclosed the premises licence/club premises certificate

I have enclosed the relevant part of the premises licence/  
club premises certificate

I have included a copy of the plan  
(necessary if the proposed variation will affect the layout)

If you have not ticked one of the previous three boxes, please explain why in the box below.

**Reasons why you have not enclosed the premises licence/club premises certificate or relevant parts.**

**Any further information to support your application. (See Guidance Note 4)**

**CHECKLIST:**

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan, if appropriate, of the premises in scale [1mm to 100mm], unless otherwise agreed with the licensing authority.
- I have enclosed the premises licence/club premises certificate or relevant part of it or provided an explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

**Part 5 – Signatures and Contact Details**  
(See Guidance Note 5)

**Premises Licence:** Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (see Guidance Note 6). If signing on behalf of the applicant, please state your name and in what capacity you are authorised to sign:

Signature:

Date: 14/10/2014

Capacity: I/We (insert full name and capacity)

sign on behalf of and have authority to bind the applicant.

**Where the premises licence is jointly held, signature of 2<sup>nd</sup> applicant (the current premises licence holder) or 2<sup>nd</sup> applicant's solicitor or other authorised agent (See Guidance Note 7).** If signing on behalf of the applicant, please state in what capacity.

Signature:

Date:

Capacity: I/We (insert full name and capacity)

sign on behalf of and have authority to bind the applicant.

**Where the premises is a club**

I (insert full name) make this application on behalf of the club and have authority to bind the club.

Signature:

Date:

Capacity: I/We (insert full name and capacity)

sign on behalf of and have authority to bind the applicant.

Contact name (where not previously given) and address for correspondence associated with this application. (See Guidance Note 8)	
Post town	Postcode
Telephone number (if any)	If you would prefer us to correspond with you by email your email address (optional)

- I understand that I am required to advertise my application by posting a white notice at or on the premises for ten consecutive days commencing on, and including the day after the day when my application is given to the licensing authority.



IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

**Submitting Officer**
**Shoulder No/Name:** C3232 Debie Pearmain

**Station:**
**LPA:** Slough

**Incident References**
**Premises Name/Location:** Skyways, Slough

**Incident Date:** 2020 hours 28/11/2014

**Incident Time:**
**Command & Control URN:**
**Crime Report(s):**
**CCTV Seized?**
**Sources of Information:**
**Nature of Incident – what happened?**

Attended premise with NH Officers to speak to DPS/General manager re information of a traveller event being held at the venue this weekend. DPS not on site. Spoke to Max, General Manager of the Restaurant and explained about the information that had been received. Max was a little agitated and negative in his response to me. No traveller event to be held at the premisie. He did have a wedding booking for today, but that had been cancelled and rescheduled to the 12<sup>th</sup> December 2014 (relevant checks have already been conducted on this booking). Officers swabbed the toilets and plain clothes Officers successfully gained access to the Hotel next door to the main building, without being challenged. I checked the booking in Register and asked the receptionist who was in Room 104 - he could not show me any copy of the ID of who was in this room. He asked me if he has to take ID if 2 people are staying in the same room. I informed him yes he does need to do that.

**Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?**
**Police Response – what action was taken? Please identify the main officers who dealt with the incident.**
**Persons Involved – to add more rows click into the final cell of this table**

Name	Date of Birth	Role	Action Taken	Ref No. (e.g. Custody, PND etc)

When complete, please forward to the Licensing Officer for the area (and anyone else as per local instructions)

Submitting Officer		
Shoulder No/Name: C3232 Debie Pearmain	Station:	LPA: Slough

Incident References		
Premises Name/Location: Skyways, Langley		
Incident Date: 12.30pm 05/12/14	Incident Time:	
Command & Control URN:	Crime Report(s):	
CCTV Seized?		
Sources of Information:		

Nature of Incident – what happened?
<p>Ms A Chalmers, Crime Reduction Advisor and Debie Pearmain, Police Licensing Officer, attended the premises for a crime reduction survey to be completed. Max, General Manager of the Restaurant was on site and was updated of what was happening. Max was fully co-operative.</p>

Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?

Police Response – what action was taken? Please identify the main officers who dealt with the incident.

Persons Involved - to add more rows click into the final cell of this table				
Name	Date of Birth	Role	Action Taken	Ref No. <small>(e.g. Custody, PND etc)</small>

When complete, please forward to the Licensing Officer for the area (and anyone else as per local instructions)

From: Mrs Anne Chalmers  
Address: Thames Valley Police, 124, Bath Road, Taplow, Bucks SL6 0NX  
Ref. No. Skyway Hotel , Slough  
Date: Friday 5<sup>th</sup> December 2014

Skyways Hotel: 19-21 London Road, Slough, SL3 7RL, United Kingdom

### **Security Assessment Report**

With reference to my visit and survey of the property at the above address on Friday 5th December 2014. I now make the following recommendations, which I feel you ought to consider implementing to improve the present level of security. This report relates to the physical security of the Annex hotel and rear car park. Further security advice and recommendation may be required once these initial recommendations have been responded to.

The vast majority of crime is preventable and therefore good crime prevention will reduce your vulnerability to the effects of disruption by way of loss, damage or theft. Any solution to your problem should be appropriate, cost effective, and realistic.

Where any recommendation is made for physical security, products should be of good quality and if applicable, should as a minimum conform to no less than the relevant British Standard, which is indicated by the KITE MARK. It is assumed that competent security installers will carry out any fitting of physical security products.

**Over view:** I and TVP Licensing Officer, Mrs Peamain, visited the site and spoke with Max, the General Manager of the Restaurant. The Hotel comprises of two separate buildings which provide guest accommodation. Hotel reception is located within the larger of the two building as is a bar/restaurant which is accessible from the hotel reception area. This is leased from the hotel and is managed as an independent business.

There is no reception for the second building and for the purpose of this report I will consider the second building to be an annex. During our visit we were informed that the hotel annex building is secured when not in use and 'only people that the hotel knows' are given guest accommodation in this unmanned building. On inspection, although we were told that no guests were staying in the annex, we found the building to be insecure In addition there appeared to be a fire exit door that had been secured and inoperative (removal of all release bars/handles)

Customer parking is provided to the front and rear of the two hotel buildings, the rear parking entrance is between the two hotel buildings and does not benefit for any identifiable access control. Within the car park there is a hair and beauty business, this is located within a glazed ground floor 'conservatory' type structure. Reports that this rear car park is used by unauthorised individual as a gathering point, have been reported, in addition during our visit staff informed us that 'youths' (young males) congregate 'here' (in the rear car park) to do drugs. This was also confirmed by the manager of the bar /restaurant, who, in addition advised that individuals gather and smoke drugs at rear of the bar /restaurant and fire escape. Individuals gain access to this private area via the rear car parking facilities.

As applicable to the particular premises, the additional security recommendations are as follows:-

**Hotel annex Access:** Concerns have been raised that unknown individuals have access to this building and subsequent private guest accommodation. At the time of our visit the main front entrance door of the annex building was not locked (although no guests were booked in) , We were advised by staff that the Annex is locked up when no guests are booked in, however Mrs Pearmain advised that was not the case. Offenders could exploit this to come and go and let others into the hotel without staff being aware. To ensure all customers and any visitors to the hotel enter via reception (and are seen by staff). I would recommend that the security of this door is enhanced with the following

This Annex main entrance door shall be up graded to incorporate a self closing mechanism with thumb turn or similar fitted on the inside, the principle must be that this Main access door self closes and locks.

The Annex main entrance door must be controlled via a "fob" activated magnetic or solenoid locking system, controlled via a proximity reader (fob). An Access fobs must be allocated to each guest staying in the annex accommodation and members of staff, (allowing authorised guests and staff access, whilst restricting unauthorised intrusion). The system can be used to identify which fob has been used to gain access, providing date, time & fob identification information to site management. This will provide staff with more accountability and control over access and egress to the building whilst increasing the security and personal safety of paying hotel guests.

**Annex ground floor Fire exit doors:** during our visit I identified that the ground floor fire exit doors (under the main stair case had been disabled, preventing from being used as a means of escape in an emergency.

I would strongly recommend a review of all Fire exit doors by a Fire Officer.

**Car park:** The rear parking area appears to be is poorly illuminated, however, there is evidence of CCTV; Rear parking courts can be problematic. If the rear parking facility is not secured, the area can quickly become vulnerable to Anti-Social Behaviour (ASB), crime and the fear of crime. This is supported by reports of groups of young males gathering in the car park and smoking drugs. Best practice states - care should be taken to ensure that the parking areas are gated with automatic gates.

The rear court parking facility of this hotel must be gated and secured with self closing, electronic pedestrian and vehicle gates (mechanical gates are not acceptable as they will invariably get left open by staff and guests, the facility will remain insecure and vulnerable), there should be an audio/visual (CCTV) link to main reception provide reception staff with the necessary control over this private space.

**Lighting** – Lighting can have a dramatic effect in reducing crime, the fear of crime and anti-social behaviour. I have concerns that parking areas and any other non adopted public realm are not sufficiently lit.

It is recommended that Hotel management ensure that the parking areas (particularly the rear parking area are lit to the BS5489 standard. This should ensure that the area has a minimum uniformity rate of 0.25Uo (25%) and that the colour rendition of the lighting is to at least 60Ra (60%). Good lighting will support formal CCTV identification individuals.



**CCTV camera coverage:** Looking at the hotel site. I would recommend that the CCTV system (all cameras, storage and management is reviewed to ensure it is "fit for purpose" and comply with Home Office requirements, standards of The Data Protections Act, supporting safety within the building, as well as helps with any post incident police investigation is key.

I recommend a full review of the current CCTV system by a specialist CCTV security advisor. One such company, endorsed by the Police through ACPO, Secured by Design, is called "CCTV in Focus" ([cctvinfocus.com](http://cctvinfocus.com)), other companies offering a similar service may be available and you may wish to conduct your own research to identify the same. CCTV in Focus can assess your current systems providing advice via written report on complicated environments such as yours.

I hope the above is of benefit to you. However, if you have any queries about crime prevention in relation to the proposals then please feel free to contact me.

Anne Chalmers

**From:** Mann Kashmira Singh  
**Sent:** 08 December 2014 14:52  
**To:** 'skywayshotel@gmail.com'  
**Cc:** Pearmain Debie; Underwood Lorna; Ferrucci Angela  
**Subject:** CSE

Sean, Brian,

It was good to meet you today and discuss CSE training. It was good to hear that Sean has already had the training online. Unfortunately the training is for you only and we are talking about training all of your staff.

As discussed, the suggested dates are;


22/2/2015 Morning  
26/1/2015 Morning  
3/2/2015 Afternoon  
4/2/2015 Afternoon  
5/2/2015 Afternoon

Please get back to me asap for the confirmed date so that I can make arrangement for the training.

I will need to know the numbers and whether you want to come to Langley or do you want us to come to Skyways to go through it.

Speak to you soon.

**Sgt Kashmira Singh Mann** | Slough Neighbourhood East  
Telephone 101 (Non Emergency) | Internal 737-1820 | Mobile 07811 433 026  
Address: Thames Valley Police, 73 High Street, Langley, Berks SL3 8NF  
Email [Kashmira.Mann@thamesvalley.pnn.police.uk](mailto:Kashmira.Mann@thamesvalley.pnn.police.uk)

**"Working in partnership to make our community safer"**  
 Before printing, think about the environment

**Submitting Officer**

Shoulder No/Name: 7586 Workman

Station: Slough

LPA: Team 2

**Incident References**

Premises Name/Location: Skyways Hotel, Slough

Incident Date: 13/12/14

Incident Time: 01:00

Command &amp; Control URN: 80

Crime Report(s):

CCTV Seized? No

Sources of Information: Night worker.

**Nature of Incident – what happened?**

Caller phoned stating that a fight was taking place at the location between wedding guest. No weapons used or seen and damage was caused to a picture frame.

**Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?**

Unknown what the caller did during the incident.

**Police Response – what action was taken? Please identify the main officers who dealt with the incident.**

The victim stated the other person involved had left the location but was unwilling to give details. The victim was highly intoxicated and gave his details and stated he was going to sleep after the incident. No further actions were taken by the Police as the suspect had left the location and had no details for the suspect. The URN has a crime report for assault with injury which has been updated by the VAP sergeant.

**Persons Involved - to add more rows click into the final cell of this table**

Name	Date of Birth	Role	Action Taken	Ref No. (e.g. Custody, PND etc)
[REDACTED]	[REDACTED]	Poss Victim	No actions	N/A

When complete, please forward to the Licensing Officer for the area (and anyone else as per local instructions)

**Submitting Officer**

Shoulder No/Name: C3232 Debie Pearmain

Station:

LPA: Slough

**Incident References**

Premises Name/Location: Skyways Hotel, Langley

Incident Date: 2210 hours 20/03/2015

Incident Time:

Command &amp; Control URN:

Crime Report(s):

CCTV Seized?

Sources of Information:

**Nature of Incident – what happened?**

Attended premise with PC Snell to conduct a licensing check. Observed that the gate was shut to stop vehicles parking in the back car-park and the Hotel next door was locked. Both of these actions have been advised in a recent Crime Reduction report. Very positive to see. We entered the main Hotel and spoke to Wellington, Reception staff. Checked the Register, room 102 could not be confirmed with the ID - advice given. Other rooms were checked and ID was shown. Advice given to Wellington to ensure that ID is taken before the keys are handed over. Wellington informed me that the car-park gates are now shut at 10pm each evening. We went into the bar area and spoke with Fabio, who now runs the bar/Restaurant area. Fabio is not a Personal Licence Holder, but Valter Barlafante informed us he was a PLH, I asked to see his Personal Licence to which he informed me he did not have on him. Advice given to ensure he has the original licence with him or keep a copy of his licence on site, to show Officers if requested. I took Valters details and informed him I would be checking with Slough Borough Council that he was a PLH. Checks made 23/03/15 and confirmed that Valter is a PLH. This is a condition of the licence that a PLH is on site during the sale of alcohol.

As we left the checked the CCTV and observed that it was an hour fast. Advice given to Wellington to ensure that this is rectified asap. Wellington was fully co-operative during our visit.

**Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?**
**Police Response – what action was taken? Please identify the main officers who dealt with the incident.**
**Persons Involved - to add more rows click into the final cell of this table**

Name	Date of Birth	Role	Action Taken	Ref No. (e.g. Custody, PND etc)

**Submitting Officer**

Shoulder No/Name: P7509 Snell

Station:

LPA: Slough

**Incident References**

Premises Name/Location: Skyways Hotel, Langley

Incident Date: 10/04/2015 2300 hours      Incident Time:

Command &amp; Control URN:      Crime Report(s):

CCTV Seized?

Sources of Information:

**Nature of Incident – what happened?**

PC Snell and Debie Pearmain, Police Licensing Officer, attended the Hotel to conduct a licensing check. As we parked up we observed the car park gate open and the Hotel building front door (the building next to the main Hotel) was open and not locked. We spoke to the Reception Staff member and informed him of our findings. The staff member stated it should be locked and then found the key and went and locked it and informed us that the gate is normally shut at 10.30pm. Due to another commitment we had to leave the Hotel.

**Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?**
**Police Response – what action was taken? Please identify the main officers who dealt with the incident.**
**Persons Involved - to add more rows click into the final cell of this table**

Name	Date of Birth	Role	Action Taken	Ref No. (e.g. Custody, PND etc)

When complete, please forward to the Licensing Officer for the area (and anyone else as per local instructions)

**Submitting Officer**

Shoulder No/Name: C3232 Debie Pearmain

**Station:**
**LPA:** Slough

**Incident References**
**Premises Name/Location:** Skyways, Langley

**Incident Date:** 9.10pm 07/08/2015

**Incident Time:**
**Command & Control URN:**
**Crime Report(s):**
**CCTV Seized?**
**Sources of Information:**
**Nature of Incident – what happened?**

Licensing check conducted by Debie Pearmain, SC Lewis Ablott, SC Matt Gleave and Nicola Keegan, Licensig Officer, SBC

Attended premise and spoke with 'Bruno' Reception staff member. Informed Bruno that the building next door was unlocked as I had checked this before I entered the premise. Bruno told me that no guests were staying in that part of the Hotel. I asked him why it was not locked? He then said it is normally locked at 10pm. I told him that if no guests were staying in there he could lock the front door now. He immediately went and locked the front door. Bruno informed me that the car-park gate is locked at 10pm.

A check of the signing in Register was conducted and to summarise the system is not up to standard, it is very haphazard and not acceptable. Bruno stated that some customers are asked for ID and some are not. If they are long term bookings they do not request ID and if they are builders this is the same. Advice given. Bruno stated he only works here a couple of days.

Officers found a few concerns that I have emailed the Fire Officer, Slough Council on 10/08/2015. The wooden bannister leading down to the toilets was very loose and of concern. There was tile missing in the ceiling area behind the desk with lots of wires being exposed.

Although there has been improvements at this premise I am concerned about the haphazard booking in system.

**Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?**
**Police Response – what action was taken? Please identify the main officers who dealt with the incident.**
**Persons Involved - to add more rows click into the final cell of this table**

Name	Date of Birth	Role	Action Taken	Ref No. (e.g. Custody, PND etc)
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<b>Submitting Officer</b>		
<b>Shoulder No/Name:</b> C3232 Debie Pearmain	<b>Station:</b>	<b>LPA:</b> Slough

<b>Incident References</b>	
<b>Premises Name/Location:</b> Skyways, Langley	
<b>Incident Date:</b> 17.55 hours 12/08/2015	<b>Incident Time:</b>
<b>Command &amp; Control URN:</b>	<b>Crime Report(s):</b>
<b>CCTV Seized?</b>	
<b>Sources of Information:</b>	

<b>Nature of Incident – what happened?</b>
<p>Operation Cuckoo - CSE Operation - Inspector Stanley, PC Pali Grewal (Plain Clothes Officer), Debie Pearmain, Police Licensing Officer and 13 year old female volunteer.</p> <p>Plain clothes Police Officer and under age volunteer attended the Hotel to try to book a room . Reception staff member looked for a double room and he was informed by Reception Staff member that they did not have any rooms they were fully booked.</p> <p>The Plain Clothes Police Officer and volunteer then walked into the Bar area and were sold alcoholic drinks by Kuljeet kaur - Personal Licence Holder. No questions or age were requested of the volunteer.</p> <p>As they were sat in the bar area the Reception Staff member, Renu Bala approached the Officer and asked him the following, " Do you want a room for the whole night or a few hours?".</p> <p>At approx 1805 Insector Stanley and Debie Pearmain entered the premise and spoke to Kuljeet Kaur and Renu Bala. Kuljeet stated that she thought it was ok as the older man had brought the drinks. I requested that she update Mr Johal the owner of what had just happened.</p> <p>At 1810 we spoke to Renu Bala who confirmed to us that they book rooms out for 2 - 3 or 4 hours at a time. We also observed that there was an A4 CSE Poster being displayed on the notice board next to her.</p>

<b>Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?</b>
<p>Renu Bala dob: [redacted] of [redacted], [redacted] (part time worker at the Hotel)</p> <p>Kuljeet Kaur - [redacted] Slough - has had CSE training</p>

<b>Police Response – what action was taken? Please identify the main officers who dealt with the incident.</b>

## Witness Statement

Criminal Procedure Rules, r 27.1 &amp; 27.2; Criminal Justice Act 1967, s.9; Magistrates' Courts Act 1980, s.5A &amp; 5B

URN: 

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Statement of: **Charnpal Singh GREWAL**Age if under 18 (if over insert "over 18"): **Over 18**Occupation: **Police Officer 7201**

This statement (consisting of .....2..... Pages(s) each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it, anything which I know to be false, or do not believe to be true.

Signature: .....

Date: **21/08/2015**

I am A/PS 7201 Grewal, employed by Thames Valley police and currently stationed at Slough police station. This statement is in relation to my attendance at SKYWAYS HOTEL, LONDON ROAD, SLOUGH on Wednesday 12/08/2015.

On Wednesday 12<sup>th</sup> August 2015, I was on duty in plain clothes and was tasked to be part of a Police operation which involved room bookings at various hotels in Slough and also test purchase of alcohol at the bars for myself and an underage girl. I was briefed before my deployment by A/INSP 3607 STANLEY and the Police Licensing officer, Debbie PEARMAN. Also present was a 13 year old, IC1 volunteer who is known to me and I would refer to her as "V" in my statement.

During the briefing, I was informed of my role which involved attending various hotels together with "V" and try to book a room without using any form of ID. The other role was to attend the bar area in the same hotel and try to purchase alcohol for myself and V. I was given £120 cash by Debbie in order to cover the expenses at the hotel.

At 17:55 hours on the same day, I attended SKYWAYS HOTEL, LONDON ROAD, SLOUGH together with "V" and walked towards the reception area. There I spoke to the receptionist, who was a female and I do not know her name. I asked the receptionist if I could book a double room for myself and "V" for one night and the receptionist told me that all the rooms were booked. "V" was on her mobile phone standing next to me. I then asked the receptionist where the bar was and she directed me towards the bar area. There was another female staff member who was working at the bar and I asked "V" if she would like a Vodka with Lemonade in front of the staff member. "V" stated she would like a Vodka Lemonade and I ordered the same for me. I made it obvious in front of the staff member that one of the drinks was for "V". I was not asked for any ID and neither was "V". Whilst at the bar, I informed A/INSP STANLEY about the alcohol purchase through a text message and waited for his arrival. Whilst waiting, the receptionist came back to me and asked if I wanted the room for the whole night or only for a few hours. I said 3 hours would be good but she said she could not do it for 3 hours. I was about to ask for 2 hours but before I could do this, another customer arrived and the receptionist got distracted by them. Debbie and A/INSP STANLEY soon arrived and I informed them of the circumstances.

I was very shocked when I was asked how long I wanted the room for. The whole time "V" was standing next to me and she was on her mobile throughout the incident. At no point anyone asked about "V" or my relation to her considering the age gap between "V" and I. I made it very obvious that the room was for

Signature: .....

Signature Witnessed by: **N/A**



Witness Statement

Continuation of Statement of Charnpal Singh GREWAL

"V" and I for one night only however, I was not challenged at all. Despite of this, I was asked if I wanted a room for a few hours.

These are my original notes.

Signature: \_\_\_\_\_

Signature Witnessed by: N/A



**Debie Pearmain  
Licensing Officer**

Windsor Police Station  
Alma Road  
Windsor  
Berkshire SL4 3ES  
Tel. 01753 835571  
Fax. 01753 835569

Date: 17<sup>th</sup> August 2015

Dear Mr S Singh Johal & Mr K Singh Johal

An appointment has been made for you to attend Windsor Police Station, Alma Road, Windsor, Berkshire, SL4 3ES on Friday 4<sup>th</sup> September 2015 at 10.00am.

The meeting is to discuss a licensing issue in relation to Skyways, London Road, Langley, Slough.

If you fail to attend this meeting, non-attendance could be used in evidence if at any time your premises licence is reviewed.

Please telephone the above number to confirm your attendance.

Yours sincerely

Debie Pearmain  
Licensing Officer, Thames Valley Police

Cc  
Rachael Rumney, Senior Licensing Officer, SBC  
Inspector Stanley



**Debie Pearmain  
Licensing Officer**

Windsor Police Station  
Alma Road  
Windsor  
Berkshire SL4 3ES  
Tel. 01753 835571  
Fax. 01753 835569

Date: 3rd September 2015

Dear Mr Johal

Further to our telephone conversation earlier today, a further appointment has been made for you to attend Windsor Police Station, Alma Road, Windsor, Berkshire, SL4 3ES on Monday 14<sup>th</sup> September 2015 at 11.00am.

The meeting is to discuss a licensing issue in relation to Skyways, London Road, Langley, Slough.

If you fail to attend this meeting, non-attendance could be used in evidence if at any time your premises licence is reviewed.

Please telephone the above number to confirm your attendance.

Yours sincerely

Debie Pearmain  
Licensing Officer, Thames Valley Police

Cc  
Rachael Rumney, Senior Licensing Officer, SBC

**MINUTES**  
**14<sup>th</sup> September 2015**  
**Windsor Police Station, Alma Road.**

**Present:**

Debie Pearmain (DP)	TVP, Licensing
Melanie Sagar (MJS)	SBC, Licensing
Jon Stanley (JS)	TVP, Neighbourhood Inspector & Slough CSE Lead
Sewa Singh Johal (SSJ)	Skyways Hotel, Premises Licence Holder
Max(M) Manager	Skyways Hotel, Restaurant General

**Apologies:**

Kavi Raj Singh Johal (KRSJ)	Premises DPS
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**ACTION**

**1. Minutes of Last meeting/ Actions**

None

N/A

**Matters Arising**

DP- Meeting has been called to discuss outcome of Operation Cuckoo. Started by recapping history of issues at premises:-

Sept 14 – Oct 14 extra conditions added to premises licence by way of variation due to CSE/security & housekeeping concerns. DP read out all 9 added conditions.

Nov 14 – drug swabs showed high levels of cocaine

28/11/14 – no challenge for entry into the annex & not all guest i.d. being checked.

05/12/14 – TVP security assessment report issued.

13/12/14 – fight between wedding guests

March 15 – car park and front door locked however CCTV one hour fast – register checked & advice given.

30/03/15 – CCTV checked – all ok

10/04/15 – car park gate open, DP was told it was about to be shut (Mr Johal confirmed this should be done at 10:30pm every day) however annex doors open – staff found the key and locked the annex.

01/05/15 – Licensing visit – no issues.

07/08/15 – Lice sing check – booking in & fire safety concerns.

DP said she has visited Skyways so often that reception staff member Wellington joked on this occasion that he would see her next Friday.

SSJ – Who's Wellington?

DP – One of your staff. SSJ made no reply.

DP – Explained about CSE test purchase (Operation Cuckoo) Officer & volunteer were refused a room as hotel full however were sold alcohol in the bar by a personal licence holder, Kuljit Kaur. While seated in the bar the officer & volunteer were approached by reception staff member Rena Bhala and asked if they wanted the room all night or for 2, 3 or 4 hours? DP highlighted that there is a CSE awareness poster prominently displayed next to reception staff. In relation to the alcohol sale Kuljit said she thought it was ok to serve as the adult was buying the drinks. DP stated both incidents are very concerning especially the offer of hourly room bookings being offered.

JS – I am CSE lead for Slough area – explained about monthly CSE meeting he attends and confirmed CSE is going on in Slough. JS asked SSJ & M Do you understand what CSE is?

M & SSJ – yes

JS – Continued to speak about CSE & actions taken – highlighted that hotels are at risk if they do not have the right protocols & procedures in place which is why TVP conducted the test purchase operation; to test the robustness of hotels. Stated the failures at Skyways make this hotel a high risk business as word will get round that they are easy to use for this type of activity. Mr Johal needs to get this sorted out. Skyways Hotel is now red flagged as it had the worst failure of the operation and there will be further test purchases made.

M – Re alcohol purchase – the alcohol was served to the adult not the child – the bar had just opened and staff were in process of prepping for the night, so the staff member served the alcohol then left the bar to go to the kitchen – said she would have stopped the adult if she had been in the bar and seen the alcohol being handed over.

DP read out test purchase officers' statement (paraphrased below):

'asked volunteer what she wanted to drink in front of bar staff – vodka & lemonade – ordered two – given two & paid for two. No age challenge for volunteer.'

M – Said officers' statement was incorrect as that is not what happened.

JS – If in situations where your staff are not asking who the drinks are for

M – Started talking about people drinking in the garden

JS / DP / SSJ – She should have asked who the second drink was for.

M – Continued to argue about circumstances of alcohol sale and in relation to sale & consumption in the garden.

DP – It is your responsibility to make sure no-one is buying for under age persons no matter where they are drinking. What action has been taken since the test purchase?

M – Bar & restaurant have been closed since as Kuljit has been in hospital. M will be running it from now on and when Kuljit is back she will be re-trained by M and M will make sure the bar is run as it has been for the last 4 years since he took over the management.

DP – Highlighted that part of CSE is to ply children with alcohol.  
DP to SSJ – what action have you taken?

SSJ – Didn't know about it.

DP – So this meeting is the first time you're hearing about this?

SSJ – M explained about problem on the way to the meeting.

DP – This is directed to you SSJ as the premises licence holder: every breach of condition could have a fine if you're taken to court; your licence could also be reviewed. Suggest you go through the licence and check all the conditions and you need to know who is in each room, even for Fire Safety reasons.

SSJ – Spoke to girl who said DP told her all ok with booking in system.

DP – Booking in system is not good enough – all staff can't show i.d. for guests as it's not being taken. Staff say guests are local and here all the time so they don't get the i.d. SSJ must go through the conditions and make sure everything is done or the premises licence will be reviewed.  
What time is the annex shut?

SSJ – 10pm – there was a faulty lock but that has been sorted.

DP – what time is the car park locked?

SSJ – 10pm

JS – Explain why you hire rooms on an hourly basis?

SSJ – (laughed) Not aware of this.

JS – Why did the receptionist offer this to the officer?

SSJ – Not hotel policy.

JS – You need to make sure it stops.

SSJ – Will stop. It's not needed. It won't happen again.

JS – This was my first visit to Skyways and I'm not impressed. Things must get better. We've heard what you have to say and we will discuss with the Local Authority what to do next. A further test purchase will happen. You have to show due diligence.

DP – SSJ you're not at the premises.

SSJ – There every day.

DP – And your son (KRSJ)- who is the DPS?

SSJ – One of us is there every day. I have another business in Uxbridge so SSJ usually there in the morning and sometimes in the evening. Promise will get better. If not will close the hotel and turn it into flats. I've held a licence since 1963 – it's sickening.

DP – Bottom line – have you got a daughter – grown up?

SSJ – Yes, 45 but I have granddaughters.

DP – Just think if it was your family. We have to try to protect these vulnerable girls and boys.

M – Repeated previously stated intentions re running the bar. M then spoke about a previous inspection and concerns about number of officers involved.

SSJ / M – Both objected to number of officers attending the inspection.

SSJ – Is this normal practice?

DP / JS – It depends on the operation but we're not discussing that any further as not the purpose of this meeting.

DP – SSJ given following action points:

Adhere to all the licence conditions

Retrain staff re alcohol sales

Speak to reception staff about hourly room bookings

Booking in system is to be up to standard

DP / JS – Again confirmed Skyways will be on the list for further test purchase operations and there will be further licensing checks.

Meeting ended.



## Witness Statement

Page 1 of 2

Criminal Procedure Rules, r 27.1 &amp; 27.2; Criminal Justice Act 1967, s.9; Magistrates' Courts Act 1980, s.5A &amp; 5B

URN: 

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Statement of: **Johnny WHITE**Age if under 18 (if over insert "over 18"): **Over 18**Occupation: **PS 6358**

This statement (consisting of .....2..... Pages(s) each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it, anything which I know to be false, or do not believe to be true.

Signature: \_\_\_\_\_

Date: **30/09/2015**

I am Police Sergeant 6358 Johnny WHITE of Thames Valley Police and I am currently based at Langley Police Station.

On Sunday 6<sup>th</sup> September 2015 I was on duty in full uniform using the call sign CES60. I attended SKYWAYS HOTEL, 19-24 LONDON ROAD, SLOUGH, SL3 7RL to complete a licensing check in relation to the prevention of crime and disorder. I conducted the check at 21:00 hours and spoke with Wellington QUADROSE who was on reception. During the check Wellington was unable to provide an Incident Register. Wellington said he was aware of the book but it was currently locked away and that only his boss had access.

On Friday 25<sup>th</sup> September 2015 I was on duty in full uniform using the call sign CES60. I attended the SKYWAYS HOTEL along with Debie PEARMAN at approximately 22:30 hours to conduct a licensing check. The first thing I noticed was the building to the left of reception as you look at the front of the hotel was insecure. I asked PC 5468 ASHCROFT to enter to ensure everything was in order. PC ASHCROFT reported back that room 103 was wide open with bedding strewn all over the room. There was also money on the stairs which was handed into reception. The staff did not detect that officers had entered this part of the building.

Again there was no Incident Register available to view and booking in system seemed complicated and confusing. Although people's ID's had been taken there were just company names next to rooms and no way of telling who had checked in or checked out. Had there been a fire the booking in system would have been of no use in order to establish who should be in the building increasing the risk to the fire service.

Although CCTV was working and an employee was present to work the system, there were no DVD's or memory sticks available to download the footage onto.

Finally, Wellington was unable to provide any training records of which staff had received CSE training, when this had been completed or when a refresher was required.

On Wednesday 30<sup>th</sup> September 2015 I was on duty in full uniform using the call sign CES60. I attended the SKYWAYS HOTEL along with A/PS 6895 Dan BURT to complete a licensing check. On this occasion I spoke with Shanmuganathan SRISKANDAKUMAR who said he was the day manager. On this occasion the Incident Register was provided. This consisted of an A5 pad with no writing on the

Signature: \_\_\_\_\_

Signature Witnessed by: **N/A**

Witness Statement

Continuation of Statement of Johnny WHITE.....

front. The first incident was recorded on January 2015 and the last entry was June 2015, there were no more than 5 entries. When challenged about the lack of updates I was informed that incidents were also recorded in their booking in diary. Again this seemed very confusing. When I looked at the booking in diary there were people next to the company names this time however again there was no way of telling who had checked in and who had checked out.

Signature: \_\_\_\_\_

Signature Witnessed by: N/A

**Debie Pearmain**  
**Licensing Officer**

Windsor Police Station  
Alma Road  
Windsor  
Berkshire SL4 3ES  
Tel. 01753 835571  
Fax. 01753 835569

Date: 1<sup>st</sup> October 2015

Dear Mr S Johal and Mr K Johal

An appointment has been made for you to attend **Langley Police Station**, High Street, Langley, Berkshire, SL3 8NF on Monday 12<sup>th</sup> October 2015 at 10.00am.

The meeting is to discuss a licensing issue in relation to Skyways Hotel, London Road, Langley, Slough.

If you fail to attend this meeting, non-attendance could be used in evidence if at any time your premises licence is reviewed.

Please telephone the above number to confirm your attendance.

Yours sincerely

Debie Pearmain  
Licensing Officer, Thames Valley Police

Cc  
Melanie Sagar, Senior Licensing Officer, SBC

**MINUTES**  
**12<sup>th</sup> October 2015**  
**Langley Police Station, High Street, Langley.**

**Present:**

Debie Pearmain (DP)	TVP, Licensing
Melanie Sagar (MJS)	SBC, Licensing
Johnny White (JW)	TVP Police Sergeant, Langley
Sewa Singh Johal (SSJ)	Skyways Hotel, Premises Licence Holder
R Kumar – known as Sean (RK)	Skyways Hotel, Hotel Manager in charge of accommodation

**Apologies:**

Kavi Raj Singh Johal (KRSJ)	Premises DPS
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**ACTION**

**1. Minutes of Last meeting/ Actions**

None

N/A

**Matters Arising**

DP- Meeting has been called to discuss outcome of licensing checks on 6<sup>th</sup> September 2015, 25<sup>th</sup> September 2015 and 30<sup>th</sup> September 2015 as I said I would keep you informed

. DP then read Sergeant White's statement to SSJ & RK regarding the above detailed checks and also confirmed she was in attendance on 25<sup>th</sup> September 2015, was first on the scene and was not detected by staff entering the hotel annex.

SSJ – After our meeting in September at Windsor I spoke to RK and told him to employ a night worker to stay in the annex but it hasn't been done.

DP – We are now one year down the line and there's no change

JW – to SSJ – you said you asked RK to employ someone. Did you check it had been done?

SSJ – I trusted RK. After the last meeting I offered to employ someone but he said he would do it.

DP – the room door was left open. Anyone could have been dragged in there and done anything they wanted and no staff would have known about it.

RK – Can't happen. We take I.D. RK said something about CCTV. Don't take I.D. with credit cards.

SSJ – Don't give them a room.

RK – It's ok with credit cards.

SSJ – No. Don't give them a room.

JW – The booking in system is very complicated. If there was a fire it would create problems for the fire service.

SJ – I've been running the hotel for 29 years.

DP – But times have changed. From a licensing side we are very concerned about this premise in respect of public safety and protection of children from harm. We are at the point of reviewing the premises licence as nothing has changed.

SSJ – Liquor licence?

DP – Yes.

SSJ – there is no alcohol problem.

DP – It's the whole of the premises licence.

SSJ – Give us one more chance, one more month.

JW – the problem is there have been issues 3 times in one month and it's the same problems that are never sorted out.

SSJ – One more chance, please.

JW – How many 'one more chances' can we give?

SSJ – to RK – RK 6-12 someone is there in the annex – RK & SSJ then argued.

RK – There is someone there Friday & Saturday when it's busy.

JW – to SSJ - Why should you be given one more chance?

SSJ – Because I've been running the hotel for 29 years.

JW – that's not a valid reason.

SSJ – I will work with RK to make everything alright. If not I will close the hotel and turn it into flats. Please I will make sure all ok.

DP – It has to be done today.

JW – Why wasn't it done before?

SSJ – RK has let me down.

JW – You should have done all these things before.

SSJ – You are right. SSJ then repeated previous comment about employing a caretaker/night porter between 10pm – 6am for the hotel annex.

RK – 6pm – 12am is enough.

SSJ – Why? Why not all night?

DP – You need to discuss this outside, this meeting is not the place.

SSJ / RK ignored DP – SSJ to RK – If you can't find someone, do it yourself. If not I will turn the hotel into flats.

RK to SSJ – £2000 to employ someone.

DP to SSJ – You need to speak to RK outside about this. You need to adhere to all the premises licence conditions. SSJ you are ultimately responsible as the premises licence holder.

RK – don't have a copy.

MJS gave SSJ & RK Licensing copy of premises licence.

DP - From today no breaches.

JW - SSJ, do you have a copy of the premises licence?

SSJ – Yes and a copy given to staff.

JW – Do the staff know about the licence conditions?

SSJ – Should know. SSJ asked RK Do you know?

DP – We need to have a discussion about what will happen next but from now on you must adhere to all the premises licence conditions. If there are any further breaches there will be no more meetings; it will be straight to review if we don't review now.

Meeting ended 10:10 15.10.15

Witness Statement

Criminal Procedure Rules, r 27.1 & 27.2; Criminal Justice Act 1967, s.9; Magistrates' Courts Act 1980, s.5A & 5B

URN: [ ] [ ] [ ] [ ]

Statement of: Johnny WHITE

Age if under 18 (if over insert "over 18"): Over 18 Occupation: PS 6358

This statement (consisting of .....1..... Pages(s) each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it, anything which I know to be false, or do not believe to be true.

Signature: \_\_\_\_\_ Date: 15/10/2015

I am Police Sergeant 6358 Johnny WHITE of Thames Valley Police and I am currently based at Langley Police Station.

On Thursday 15<sup>th</sup> October 2015 I was on duty in full uniform using the call sign CES60. I attended SKYWAYS HOTEL, 19-21 LONDON ROAD, LANGLEY, SLOUGH, SL3 7RL along with Debie PEARMAIN from TVP licensing, Mel SAGER from SBC licensing, Anne CHALMERS for TVP Crime reduction and a Fire Officer. We arrived at approximately 12:55 hours to conduct a licensing check following on from a meeting with the owner, Mr. JOHAL, on the 12<sup>th</sup> October 2015.

To start with the lady on reception could not contact Mr. JOHAL. Sean, the other manager was 20 minutes away. We could not wait so we started the check.

Looking through the booking in process very little had changed since the last visit. Although there were names in the book it was still unclear who had checked in and who had checked out. The lady on reception could not tell the fire officer who was currently in the building which would have presented an additional risk had there been a fire.

Out of the booking in register I picked a name at random. [REDACTED] WILLIAMS, room 114 who checked in on 11<sup>th</sup> October 2015. The receptionist was unable to provide a copy of WILLIAMS identification and stated that the hotel must not have taken a copy. The copies of identification that had been taken were very disorganised and in no order.

I then asked to see the hotels Child Sexual Exploitation (CSE) Records. Again I was told there were no records just two certificates that the receptionist and Sean had. I asked "HOW DO YOU KNOW WHEN TRAINING IS NEXT REQUIRED?" and I was told "WE GET AN EMAIL". I pointed out this was not good enough and it was the hotel's responsibility to keep their own records so that they knew when refreshers were due.

When I went through to the bar area next to kitchen it was apparent that the CCTV monitor was not working. When I asked a member of staff if the CCTV was recording, the staff couldn't tell me as they couldn't see anything on the monitor. I was informed that MAX was in at 15:00 hours and that he may know the answer to my question.

I have now completed 4 licensing checks and despite advice being given on each occasion, nothing has changed and the hotel poses a significant risk of CSE and a significant risk if there were a fire.

Signature: \_\_\_\_\_ Signature Witnessed by: N/A

**From:** Chalmers Anne  
**Sent:** 15 October 2015 16:16  
**To:** Pearmain Debie  
**Subject:** Skyways Hotel Site visit 15/10/2015

Dear Debie

Following on from our visit (Skyways hotel) today (15/10/2015), Please find below my updated comments, this comments are in addition to my original comments (5/12/2014).

I for ease, I have incorporated my observation from the 15/10/2015 into the original document, these have been identified by "Findings from revisit of Skyways Hotel 15/10/2015" and where recommendations have been made these are highlighted in **Brown text**.

Kind regards  
 Anne

**From:** Mrs Anne Chalmers  
**Address:** Thames Valley Police, 124, Bath Road, Taplow, Bucks SL6 ONX  
**Ref. No.** Skyway Hotel , Slough  
**Date:** Friday 5<sup>th</sup> December 2014

**Skyways Hotel: 19-21 London Road, Slough, SL3 7RL, United Kingdom**

**Security Assessment Report**

With reference to my visit and survey of the property at the above address on Friday 5th December 2014. I now make the following recommendations, which I feel you ought to consider implementing to improve the present level of security. This report relates to the physical security of the Annex hotel and rear car park. Further security advice and recommendation may be required once these initial recommendations have been responded to.

The vast majority of crime is preventable and therefore good crime prevention will reduce your vulnerability to the effects of disruption by way of loss, damage or theft. Any solution to your problem should be appropriate, cost effective, and realistic.

Where any recommendation is made for physical security, products should be of good quality and if applicable, should as a minimum conform to no less than the relevant British Standard, which is indicated by the KITE MARK. It is assumed that competent security installers will carry out any fitting of physical security products.

**Over view:** I and TVP Licensing Officer, Mrs Peamain, visited the site and spoke with Max, the General Manager of the Restaurant. The Hotel comprises of two separate buildings which provide guest accommodation. Hotel reception is located within the larger of the two building as is a bar/restaurant which is accessible from the hotel reception area. This is leased from the hotel and is managed as an independent business.

There is no reception for the second building and for the purpose of this report I will consider the second building to be an annex. During our visit we were informed that the hotel annex building is secured when not in use and 'only people that the hotel knows' are given guest accommodation in this unmanned building. On inspection, although we were told that no guests were staying in the annex, we found the building to be



(allowing authorised guests and staff access, whilst restricting unauthorised intrusion). The system can be used to identify which fob has been used to gain access, providing date, time & fob identification information to site management. The system should also identify and record the date and time where the door has access control has been overridden by hotel reception/staff. This data shall be kept for a minimum of 30 days

2. **Annex ground floor Fire exit doors:** during our visit I identified that the ground floor fire exit doors (providing escape from the basement) had been disabled, preventing it from being.

**Annex ground floor Fire exit doors:** Findings from revisit of Skyways Hotel 15/10/2015

- During our visit this fire exit door was reviewed. It was identified that the fire door provides egress from basement rooms and cubicles used by the Hair and Beauty business.
- **Recommendation:** As this door provides unrestricted access opportunity into the private hotel lobby from the Hair and beauty business located beneath the hotel. I would strongly recommend that this fire door is secured (fail safe in the event of an emergency) to isolate/segregate the two separate businesses, thus preventing any unauthorised access into the private space of the hotel through the this fire exit door.

3. **Car park:** The rear parking area appears to be is poorly illuminated, however, there is evidence of CCTV; Rear parking courts can be problematic. If the rear parking facility is not secured, the area can quickly become vulnerable to Anti-Social Behaviour (ASB), crime and the fear of crime. This is supported by reports of groups of young males gathering in the car park and smoking drugs. Best practice states - care should be taken to ensure that the parking areas are gated with automatic gates.

The rear court parking facility of this hotel must be gated and secured with self closing, electronic pedestrian and vehicle gates (mechanical gates are not acceptable as they will invariable get left open by staff and guests, the facility will remain insecure and vulnerable), there should be an audio/visual (CCTV) link to main reception provide reception staff with the necessary control over this private space.

**Car park:** Findings from revisit of Skyways Hotel 15/10/2015

- The rear parking court is fitted with mechanical gates, during my visit I noted that signage now stated that these gates will be locked at 10 pm. At this stage I cannot comment on the security of this car park or confirm if the gates are left insecure.
- I would seek further information regarding the effective security of these gates from NHPT.

4. **Lighting** – Lighting can have a dramatic effect in reducing crime, the fear of crime and anti-social behaviour. I have concerns that parking areas and any other non adopted public realm are not sufficiently lit.

It is recommended that Hotel management ensure that the parking areas (particularly the rear parking area) are lit to the BS5489 standard. This should ensure that the area has a minimum uniformity rate of 0.25Uo (25%) and that the colour rendition of the lighting is to at least 60Ra (60%). Good lighting will support formal CCTV identification individuals.

**Lighting:** Findings from revisit of Skyways Hotel 15/10/2015

- I would ask that the Hotel Management confirm that lighting in the car park conforms to BS5489 with a minimum uniformity rate of 0.25Uo (25%) and that the colour rendition of the lighting is to at least 60Ra (60%)

# ROYAL BERKSHIRE FIRE AND RESCUE SERVICE

Slough Fire Safety Office, The Fire Station, 124 London Road, Langley,  
Berks,  
SL3 7HS



Direct Line 07748631507 Office Line 01753 547997  
Email [ellisjm@rbfrs.co.uk](mailto:ellisjm@rbfrs.co.uk) | [www.rbfrs.co.uk](http://www.rbfrs.co.uk)  
Follow us on Twitter @rbfrsofficial

Mr S Kumar  
Skyways Hotel  
19 – 21 London Road  
Slough  
Berkshire  
SL3 7RL

Your Ref:  
Our Ref: JE/ALL/176185  
Ask for: John Ellis  
Date: Monday 19<sup>th</sup> October 2015

**Re: THE REGULATORY REFORM (FIRE SAFETY) ORDER 2005  
SKYWAYS HOTEL 19 – 21 LONDON ROAD SLOUGH BERKSHIRE SL3 7RL**

Dear Sir

Further to my visit with officers from Thames Valley Police and Slough Borough Council Licensing Department to your premises on 15<sup>th</sup> October 2015 the following requirements are made.

1. The booking in and booking out system for guests along with the evacuation and roll call practices should be reviewed, amended and tightened up as necessary. At all times, an accurate record of guests must be kept and the book must remain at the reception desk and taken to the assembly point on all occasions an evacuation is undertaken. Pre-determined assembly points should be arranged and a roll call of staff and guests to be taken. The person who is in charge of the assembly point should report to the person who has been nominated as the fire service liaison indicating all persons accounted for or those missing and where they were last seen.
2. It was noted that the fire alarm panel in 19 London Road was showing a fault on zone 4. The system to be checked by a competent engineer and the fault rectified.

Should you require clarification of the above or any further fire safety advice please do not hesitate to contact me.

Yours faithfully

John Ellis  
Fire Safety Inspecting Officer

On behalf of Royal Berkshire Fire Authority



Andy Fry • Chief Fire Officer

**Submitting Officer**
**Shoulder No/Name:** C3232 Debie Pearmain

**Station:**
**LPA:** Slough

**Incident References**
**Premises Name/Location:** Skyways, Langley

**Incident Date:** 09.45am 16/10/2015

**Incident Time:**
**Command & Control URN:**
**Crime Report(s):**
**CCTV Seized?**
**Sources of Information:**
**Nature of Incident – what happened?**

Telephone conversation with Mr Johal, PLH. I informed Mr Johal that following the joint agency visit to the premises on Thursday 15<sup>th</sup> October 2015 when the Fire Officer, SBC, Licensing Officer, SBC, Crime Prevention Officer, Sergeant White and I attended, further issues, breaches and concerns were raised. Mr Johal was updated of this. I also informed Mr Johal that I would be speaking to the Inspector later today and that due to the ongoing issues found again yesterday, I would probably be instructed to start the review application. Mr Johal said, "Can't you give us one more chance Debie, I have sold my business in Uxbridge and would like to spend my last few years in the Hotel. I will be there". I replied, " It is not my decision Mr Johal. I will be speaking to the Inspector later today and will telephone you on Monday with the outcome of what action we will be taking".

**Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?**
**Police Response – what action was taken? Please identify the main officers who dealt with the incident.**
**Persons Involved - to add more rows click into the final cell of this table**

Name	Date of Birth	Role	Action Taken	Ref No. (e.g. Custody, PND etc)

When complete, please forward to the Licensing Officer for the area (and anyone else as per local instructions)

Submitting Officer		
<b>Shoulder No/Name:</b> Inspector 103 Cook	<b>Station:</b> Langley	<b>LPA:</b> Slough

Incident References	
<b>Premises Name/Location:</b> Skyways, Langley	
<b>Incident Date:</b>	<b>Incident Time:</b>
<b>Command &amp; Control URN:</b>	<b>Crime Report(s):</b>
<b>CCTV Seized?</b>	
<b>Sources of Information:</b>	

Nature of Incident – what happened?
<p>Following the joint agency visit to the premises on Thursday 15<sup>th</sup> October 2015, further issues, breaches and concerns were raised.</p> <p>There have been numerous ongoing issues raised with regard to this premises with little to no changes made by the Licence Holder or DPS. I would request the TVP Licensing Officer now starts the review paperwork for this licence to be reviewed under the Prevention of Crime and disorder, Public Safety and the Protection of Children from harm licensing objectives.</p>

Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?

Police Response – what action was taken? Please identify the main officers who dealt with the incident.
Premises Licence to be reviewed.

Persons Involved - to add more rows click into the final cell of this table				
Name	Date of Birth	Role	Action Taken	Ref No. (e.g. Custody, PND etc)

When complete, please forward to the Licensing Officer for the area (and anyone else as per local instructions)

<b>Submitting Officer</b>		
Shoulder No/Name: C3232 Debie Pearmain	Station:	LPA: Slough

<b>Incident References</b>		
Premises Name/Location: Skyways Hotel		
Incident Date: 11.25am 19/10/2015	Incident Time:	
Command & Control URN:	Crime Report(s):	
CCTV Seized?		
Sources of Information:		

<b>Nature of Incident – what happened?</b>
<p>I telephoned Mr Johal to advise him that I had been requested to apply to review the premises licence, due to the ongoing issues and breaches. Mr Johal informed me that he may surrender the premises licence due to the ongoing issues and that he would be speaking to his family. I asked Mr Johal to keep me updated on this.</p> <p>He asked me about the review process which I updated him on. He then informed me that his address has changed to             Iver, Bucks,     and for any correspondence to be sent to this address.</p>

<b>Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?</b>

<b>Police Response – what action was taken? Please identify the main officers who dealt with the incident.</b>

<b>Persons Involved - to add more rows click into the final cell of this table</b>				
Name	Date of Birth	Role	Action Taken	Ref No. <small>(e.g. Custody, PND etc)</small>

When complete, please forward to the Licensing Officer for the area (and anyone else as per local instructions)

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## **APPENDIX D**

### **PROCEDURE FOR LICENSING SUB-COMMITTEE**

1. The Chairman will open the meeting and introduce those present, including members of the Sub-Committee, and ensure that all parties are informed of the procedure to be followed.
2. The Sub-Committee will consider any request made by a party for permission for a person other than his representation as stated in his notice that he intends to attend or be represented at the hearing.
3. The Licensing Officer will introduce the report and outline the application.
4. The police, responsible authorities and interested parties if represented at the Sub-Committee may present relevant facts.
5. The Chairman will invite questions from the
  - Applicant or representative
  - Sub-Committee
6. The applicant or representative will present his case and call any other persons invited to appear to make representations.
7. The Chairperson will invite questions from
  - The police, responsible authorities and interested parties
  - The Sub-Committee
8. The police, responsible authorities and interested parties will make any closing remarks to the Sub-Committee if they so wish.
9. The applicant or representative will make any closing remarks to the Sub-Committee if he so wishes.
10. The Sub-Committee may then decide the matter in private in which case all persons other than the legal adviser and Sub-Committee Clerk will then withdraw from the meeting.
11. The parties will be recalled and the Chairman will announce the Sub-Committee's decision and the reasons for reaching that decision.

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## APPENDIX E

### Section 51 – Licensing Act 2003

#### Application for review of premises licence.

- (1) Where a premises licence has effect, an interested party or a responsible authority may apply to the relevant licensing authority for a review of the licence.
- (2) Subsection (1) is subject to regulations under section 54 (form etc. of applications etc.).
- (3) The Secretary of State must by regulations under this section—
  - (a) require the applicant to give a notice containing details of the application to the holder of the premises licence and each responsible authority within such period as may be prescribed;
  - (b) require the authority to advertise the application and invite representations about it to be made to the authority by interested parties and responsible authorities;
  - (c) prescribe the period during which representations may be made by the holder of the premises licence, any responsible authority or any interested party;
  - (d) require any notice under paragraph (a) or advertisement under paragraph (b) to specify that period.
- (4) The relevant licensing authority may, at any time, reject any ground for review specified in an application under this section if it is satisfied—
  - (a) that the ground is not relevant to one or more of the licensing objectives, or
  - (b) in the case of an application made by a person other than a responsible authority, that—
    - (i) the ground is frivolous or vexatious, or
    - (ii) the ground is a repetition.
- (5) For this purpose a ground for review is a repetition if—
  - (a) it is identical or substantially similar to—
    - (i) a ground for review specified in an earlier application for review made in respect of the same premises licence and determined under section 52, or

- (ii) representations considered by the relevant licensing authority in accordance with section 18, before it determined the application for the premises licence under that section, or
    - (iii) representations which would have been so considered but for the fact that they were excluded representations by virtue of section 32, and
  - (b) a reasonable interval has not elapsed since that earlier application for review or the grant of the licence (as the case may be).
- (6) Where the authority rejects a ground for review under subsection (4)(b), it must notify the applicant of its decision and, if the ground was rejected because it was frivolous or vexatious, the authority must notify him of its reasons for making that decision.
- (7) The application is to be treated as rejected to the extent that any of the grounds for review are rejected under subsection (4). Accordingly the requirements imposed under subsection (3)(a) and (b) and by section 52 (so far as not already met) apply only to so much (if any) of the application as has not been rejected.]

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